

**INGHAM COUNTY LAND BANK  
FAST TRACK AUTHORITY**

June 1, 2015  
Minutes

Members Present: Eric Schertzing, Comm. Hope, Comm. McGrain, Comm. Nolan

Members Excused: Comm. Bahar-Cook

Others Present: Joe Bonsall, Jeff Burdick, Tim Perrone, Kate Snyder

The meeting was called to order by Chairperson Schertzing at 5:02 p.m. in Conference Room D & E of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the May 4, 2015 Minutes

MOVED BY COMM. McGRAIN, SUPPORTED BY COMM. HOPE, TO APPROVE THE MAY 4, 2015 MINUTES.

Comm. McGrain requested the word "much" be removed from the third line of the first paragraph under section 3.

MOTION, AS AMENDED, CARRIED UNANIMOUSLY.

Additions to the Agenda: None

Limited Public Comment: None

3. Update of Land Bank Communications Plan and presentation of June 2015 Communications Report – Piper & Gold

Comm. Nolan suggested that, because Kate Snyder was already here, agenda item 3 be moved up. Ms. Snyder provided an overview of the information provided in the meeting packet. November 2015 will be the Land Bank's 10<sup>th</sup> anniversary. An updated impact report will be prepared to coincide. She also stated the Land Bank received a Pace award for its annual report. Comm. McGrain stated he would like future communications reports to include more concrete measurements of success. Comm. Nolan would like to see more detail about strategies related to vacant land. Executive Director Burdick said staff is currently working on an updated plan for all vacant land in inventory, including possible updates to our policies and procedures. He expects a presentation at an upcoming board meeting.

1. Community Projects Update

Executive Director Burdick informed the board that the Mid-Michigan Time Bank has expressed interest in the Paro Building. Discussions are on-going. Staff continues to participate in Lansing neighborhood meetings. A Master Developer RFP for the School for the Blind site is being prepared in consultation with Great Lakes Capital Fund. It is expected to be released by the end of the month.

2. Resolution to approve the sale of 1135 Dakin Street, Lansing, MI

MOVED BY COMM. HOPE, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE SALE OF 1135 DAKIN STREET.

Executive Director Burdick provided an overview of the information provided in the meeting packet. Comm. McGrain inquired if the property would be exempt from property taxes. Tim Perrone stated the decision would be up to the local assessor, but the property should be taxable pursuant to Michigan's General Property Tax Act.

MOTION CARRIED UNANIMOUSLY.

4. Resolution to purchase tax foreclosed parcels

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. HOPE, AUTHORIZE THE PURCHASE OF TAX FORECLOSED PARCELS.

Executive Director Burdick provided an overview of the information provided in the meeting packet. He stated staff is currently looking to purchase 6-8 parcels.

MOTION CARRIED UNANIMOUSLY.

5. Resolution to accept NSP2 Program Income Round 2 grant from MSHDA for the demolition of 19 single-family residential structures in floodplain areas within Lansing

Executive Director Burdick provided an overview of the information provided in the meeting packet. He stated all properties included are in the 100-year flood plain. Comm. McGrain inquired if it was possible to remove 400 S Hayford from the list. Executive Director Burdick stated he would ask MSHDA if it was too late to amend the list.

MOTION CARRIED UNANIMOUSLY.

6. Review and approval of demolition groups 5 and 6 planned through Help for Hardest Hit Blight Elimination Funds

Executive Director Burdick provided an overview of the information provided in the meeting packet. Comm. McGrain asked if input had been received from the impacted communities. Executive Director Burdick stated we have conducted public meetings about the process and lists, with no negative comments received. People seem excited about finally seeing these eyesores removed from their communities. Comm. Nolan requested the lists be shared with the full Board of Commissioners in case they receive questions from constituents.

7. Property Maintenance, Renovation & Development

4a. Residential Property Garden Program Update – Dashboard

Executive Director Burdick stated the dashboard was included in the meeting packet. Only one NSP2 home remains without an accepted offer.

7b. Completed and Pending Sales

Executive Director Burdick stated the sales reports were included in the meeting packet.

7c. General Legal Update - Counsel

Tim Perrone stated there are no new pending legal issues to present to the board. One land contract purchaser remains in bankruptcy.

8. Accounts Payable and Monthly Statements

8a. Accounts Payable Approval – May, 2015

MOVED BY McGRAIN, SUPPORTED BY COMM. HOPE, TO APPROVE THE ACCOUNTS PAYABLE FOR MAY, 2015. MOTION CARRIED UNANIMOUSLY.

8b. Monthly Statement – April 30, 2015

The April 30, 2015 monthly financial statements were received and placed on file.

9. Chairman and Executive Director Comments

Chairperson Schertzing stated his anniversary will coincide with the next scheduled board meeting. He requested the meeting be rescheduled. After discussion, it was decided to cancel the July 6, 2015 board meeting. Executive Director Burdick updated the board on his attendance at the Reclaiming Vacant Properties Conference. He stated there were approximately 11,000 attendees. He felt it was a good opportunity to meet with other land banks and share ideas.

Announcements: None

Limited Public Comment: None

The meeting adjourned at 6:16 p.m.

Respectfully submitted,  
Joseph G Bonsall