

**INGHAM COUNTY LAND BANK
FAST TRACK AUTHORITY**

December 1, 2014
Minutes

Members Present: Eric Schertzing , Comm. Bahar-Cook, Comm. Hope, Comm. McGrain, Comm. Nolan

Members Absent: None

Others Present: Jeff Burdick, Tim Perrone

The meeting was called to order by Chairperson Schertzing at 5:01 p.m. in Conference Room D & E of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the November 3, 2014 Minutes

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. HOPE, TO APPROVE THE NOVEMBER 3, 2014 MINUTES. MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda: The Board requested a discussion of the budget and future direction of the Land Bank to occur in the Chairman and Executive Director Comments section of the agenda.

Limited Public Comment: None

1. Community Projects Update
Delta Institute Deconstruction Market Barriers Report

Chairman Schertzing informed the Board that Delta Institute's report regarding the market barriers and opportunities for an established deconstruction program in the greater Lansing area is due to be released in draft form in late December/early January.

2. 2015 Meeting Schedule

MOVED BY COMM. BAHAR COOK, SUPPORTED BY COMM. McGRAIN, TO APPROVE THE 2015 BOARD MEETING SCHEDULE WITH THE AMENDMENT OF MOVING THE APRIL 6, 2015 MEETING TO MARCH 30, 2015.

MOTION CARRIED UNANIMOUSLY.

3. Resolution to approve the sale of the vacant lot at 404 N. Sycamore to the adjacent property owner

MOVED BY COMM. BAHAR COOK, SUPPORTED BY COMM. HOPE, TO APPROVE THE SALE.

Comm. McGrain expressed concern with selling vacant lots on corners to adjacent property owners, noting that this is not good planning practice, especially in dense neighborhood areas. Executive Director Burdick stated that the lot is too small to develop.

MOTION CARRIED UNANIMOUSLY.

4. Resolution to accept NSP 2 Program Income Round 1 grant from MSHDA for the demolition of 12 single-family structures in Lansing's Northtown neighborhood

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. HOPE, TO APPROVE ACCEPTING THE NSP 2 PROGRAM INCOME ROUND 1 GRANT FROM MSHDA.

Executive Director Burdick explained this grant would allow for the demolition of 12 blighted structures in the Northtown neighborhood, with four of these structures being deconstructed prior to demolition. He pointed out the map and list of properties in the agenda packet as a reference for which houses would be demolished. Comm. McGrain recommended notifying City Council Member Jody Washington of the proposed demolitions, as this is her jurisdiction.

MOTION CARRIED UNANIMOUSLY.

5. ICLBA Public Relations – update item

Executive Director Burdick stated that the ICLBA Public Relations update was included in the meeting packet.

6. Property Maintenance, Renovation & Development
 - 6a. Residential and Commercial Property Update – Dashboard

Executive Director Burdick stated the dashboard was included in the meeting packet.

- 6b. Garden Program Update – Dashboard

Executive Director Burdick stated the dashboard was included in the meeting packet.

- 6c. Completed and Pending Sales

Executive Director stated that the sales reports were included in the meeting packet.

- 6d. General Legal Update - Counsel

Tim Perrone stated the Land Bank has several land contract forfeiture proceedings pending.

7. Accounts Payable & Monthly Statement

7a. Accounts Payable Approval – November, 2014

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NOLAN, TO APPROVE THE ACCOUNTS PAYABLE FOR NOVEMBER, 2014. MOTION CARRIED UNANIMOUSLY.

7b. Monthly Statement – October 31, 2014

The October 2014 monthly financial statement was received and placed on file. Comm. Nolan noted that the financial statements do not match the budget. Executive Director Burdick stated that he would change the format to better reflect the budget for 2015 financial statements.

8. Chairman and Executive Director Comments

8a. Budget and Strategic Plan for Land Bank.

Comm. Nolan stated that, considering that NSP funds are exhausted, the Land Bank needs to determine how it should move forward. She requested a ½ day session in which the Land Bank staff present to the Board a 3-5 year forecasting strategic plan for the Land Bank. A date for this session was not determined but it was decided that it would be best for it to occur in the first quarter of 2015.

Announcements: None

Limited Public Comment: None

The meeting adjourned at 6:13 p.m.

Respectfully submitted,
Jeff Burdick