

# INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

## Minutes of the May 14, 2018 Regular Board Meeting

### Attendance

---

Members present: Commissioners Crenshaw, Grebner, Louney and Nolan  
Members excused: Treasurer Schertzing  
Others present: Executive Director Jeanna Paluzzi, Courtney/Cohl Stoker, Dr. Stan Parker, Alan Fox

### Minutes

---

#### 1. Call to order

Vice Chairman Nolan called the meeting to order at 4:00 pm in conference rooms D&E of the Human Services building, 5303 South Cedar, Lansing.

#### 2. Approval of minutes

MOVED BY GREBNER, SUPPORTED BY LOUNEY, TO APPROVE BOTH THE APRIL 2 REGULAR AND APRIL 18, 2018 SPECIAL BOARD MEETING MINUTES.

Comr. Crenshaw requested that a sentence be deleted from the draft April 2 meeting minutes, page 5, under Executive Director report: "Paluzzi responded that she did not disclose any identifying information about the commissioner; that was not her information to disclose." That was accepted as a friendly amendment to the motion.

MOTION PASSED UNANIMOUSLY.

#### 3. Amendments to the agenda

There were no amendments.

#### 4. Limited public comment

There were no comments.

#### 5. Tuckman's stages of group development

Executive Director Paluzzi distributed a handout that described stages of group development. She indicated that she was unable to find a brief mission statement, only a 1-1/2 page document that described the Land Bank. Nolan suggested drafting a mission statement for Board review later this year.

#### 6. Review of communication regarding transfer of 1141 N Pine St to MMRS

Crenshaw asked why staff did not pursue a rezoning to residential referenced in the packet.

Paluzzi indicated that there was no conversation about rezoning for residential with anyone, only a clarification of an inquiry from a fellow church member about the House.

Vice Chairwoman Nolan moved agenda item 8 forward, since Dr. Parker was in attendance.

## **8. Resolutions**

### **A. Transfer various properties to Eastside Community Action Center**

MOVED BY LOUNEY AND SECONDED BY CRENSHAW THE RESOLUTION TO TRANSFER THREE PARCELS IN LANSING, MICHIGAN TO EASTSIDE COMMUNITY ACTION CENTER.

Paluzzi presented the proposal to transfer three properties to Eastside Community Action Center for its affordable housing program. Crenshaw requested a five-year reverter if nonprofits do not rehab in a timely basis. This was accepted as a friendly amendment.

AYES: CRENSHAW, GREBNER, LOUNEY, NOLAN

NAYS: NONE

## **7. Policy**

### **A. Proposed amendment of Priorities, Policies, and Procedures document**

Paluzzi described the research that went in to the draft amendments presented in the Board packet. Crenshaw asked for clarification on page 14 wording changes. Paluzzi will add the word internal before the last word, approval. She indicated that the requirement of all commercial sales go before the Board is noted elsewhere at Section 7.A.4. Nolan said that the document lacks the list of elected officials and bodies that will be notified of commercial sales. Paluzzi will include that in a final draft to be presented at the June 4 Board meeting. Crenshaw asked for language for a five year reverter if nonprofits do not rehab in a timely basis.

## **9. Program reports**

### **A. Current inventory profile**

### **B. Improved property sales pipeline**

### **C. Rentals**

Executive Director Paluzzi reviewed the new program reports.

## **10. Financials**

### **A. Ratify Accounts Payable: March 2018**

### **B. Ratify Statement of Revenue and Expense: March 2018**

MOTION TO TABLE BY CRENSHAW, SECONDED BY LOUNEY. MOTION PASSED UNANIMOUSLY.

These reports were inadvertently omitted from the Board packet.

**11. Reports**

**a. Executive Director**

Provided with packet.

**B. Board Chairman**

There were no comments.

**12. Limited public comment**

There was no public comment.

**13. Adjournment**

The meeting adjourned at 6:10 pm.

Respectfully submitted,  
Jeanna M. Paluzzi