

BOARD OF DIRECTORS

Eric Schertzing CHAIR Mark Grebner VICE CHAIR Bryan Crenshaw TREASURER Derrell Slaughter SECRETARY Sharon Frischman DIRECTOR

THE LAND BANK BOARD WILL MEET ON MONDAY, DECEMBER 21, 2020 AT 4:30 P.M. VIRTUALLY THROUGH ZOOM, IN COMPLIANCE WITH INGHAM COUNTY HEALTH DEPARTMENT POLICIES OF SOCIAL DISTANCING AND PREVENTING THE SPREAD OF COVID-19.

Topic: Ingham County Land Bank Board of Directors Dec 2020 Time: Dec 21, 2020 04:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/84765650186?pwd=eUZDTG5CT0N6WVFMcmNHWGRmWjZXdz09

Meeting ID: 847 6565 0186

Passcode: 637142

Dial by your location

+1 929 205 6099 US (New York) +1 301 715 8592 US (Germantown) +1 312 626 6799 US (Chicago) +1 669 900 6833 US (San Jose) +1 346 248 7799 US (Houston) +1 253 215 8782 US (Tacoma)

Agenda

Call to order
Approve of the minutes from November 16, 2020
Additions to the agenda
Limited public comment

- 1. Commercial Multi-Family
 - A. Sale Status report
- Residential
 - A. List of Properties Sold in November 2020
 - B. Resolution to Authorize a Return of Some or All Properties Acquired in Resolution 20-15
- Administration
 - A. Accounts Payable November 2020
 - B. Board of Directors' Meeting Schedule 2021 draft
 - C. Communications Narrative / Executive Director's Report
 - D. Legal
- 4. Limited public comment
- 5. Adjournment



Ingham County Land Bank Zoom Meeting

Virtually Meeting held via Zoom

https://us02web.zoom.us/j/83917614904?pwd=eG1aYTJIVVdDSjJEM2hzck9yNmp4dz09

By Phone: 1 929 205 6099 US (New York)

Meeting ID: 839 1761 4904

Passcode: 453707

November 16, 2020 – 4:30 p.m.

CALL TO ORDER

Chairperson Schertzing called the November 16, 2020 Regular Meeting of the Ingham County Land Bank to order at 4:31 p.m., held virtually in accordance with the Governor's Executive Orders regarding the Open Meetings Act and the Ingham County Health Department's Directives.

Members Present: Schertzing, Grebner, Crenshaw, Slaughter, Frischman

Members Absent: none

Others Present: Tim Perrone, Alan Fox, David Burns, Roxanne Case

APPROVAL OF THE MINUTES

MINUTES OF OCTOBER 19, 2020 ACCEPTED AND STAND AS PRESENTED.

ADDITIONS TO THE AGENDA

None

LIMITED PUBLIC COMMENT

None

Commercial

A. Sale Status report

David Burns stated there will most likely be a purchase agreement extension for the former Pleasant Grove School property. The Developer is not moving as quickly as we'd like, but none the less, is progressing. It's a large project, and is going to take time. On the former Deluxe Inn site, we are requesting an extension for the Brownfield Authority Reimbursement Agreement for environmental and pre-development work.

Mr. Perrone stated that the property on North St doesn't look like it's in use any longer and wondered if we were going to put it back on the market. David Burns stated that it may be better to hold it and put it on the market when the bottling plant property has action on site.

2. Residential

A. List of Properties - Sold & In Progress, October 2020

David Burns stated that another rental in the Eden Glen Condominium complex has recently been eliminated. Land Bank will most likely renovate it and put it up for sale in the next few months. We're down to 9 units owned by the Land Bank.

3. Administration

A. Accounts Payable - October 2020

Accepted and on file.

B. Budget 2021 Final Proposal – to be approved with Public Notice

Director Case stated that a Public Notice was inserted into the Nov 11th City Pulse for a public hearing. She stated that it is a good budget and unless the virus changes our processes, the Land Bank should be in decent shape in 2021. Director Case stated that John Krohn who is the Garden Coordinator and Vacant Lot Sales person did a really good job of catching up from being delayed due to Covid. We sold a good amount of vacant lots this year. We are currently staking for-sale signs on lots, and that helps the sales process.

COMMISSIONER GREBNER MOVED TO ACCEPT THE BUDGET FOR 2021 AND SUPPORTED BY COMMISSIONER SLAUGHTER. THE MOTION CARRIED UNANIMOUSLY.

C. Board of Directors' Meeting Schedule 2021 draft

Director Case stated that she mimicked the 2020 schedule, but the 3rd Monday in January is a holiday, Martin Luther King Day. The first meeting in January is our annual meeting. Commissioners, in general, were open to the draft. Commissioner Crenshaw stated that he would check on the 2021 County Commissioners' Meeting Schedule and then we can compare and discuss in December's meeting. Director Frischman stated that Mondays were tough for her, and 4:30pm is hard as well, but if it worked for everyone else, she would manage it. Chairperson Schertzing suggested to tentatively list the January meeting on Thursday, January 28, 2021. We would skip the month of February.

D. Communications Narrative

MERS 457 - The contributions to the 401(k) were frozen on 10/30/20, and the 457 contributions began 10/31/20. Fraser Law has submitted documentation to the IRS for corrective action. Approval or disapproval from the IRS may take 2-12 months to receive.

Demolition of the Bell Oak General Store was completed on 10/26/20. Yay! Both neighbors are interested in purchasing, so it will be sold off, most likely in 2021, after EGLE has completed all their paperwork.

Land Bank 15th Anniversary was November 1st. Digitial and hard copies of accomplishments will be emailed/mail out during the week of November 16th, along with a press release and a story in the City Pulse November 18th edition.

414 Baker St – developer has contacted the Land Bank to request a reverter extension. We are working on an addendum to accommodate.

MidMEAC (Mid-Michigan Environmental Counsel) has partnered with several entities, including the Land Bank, for a deconstruction grant through EGLE for C&D Waste Diversion, Salvage, and Reuse Project in MidMichigan. The application request was for \$549,633; EGLE has tentatively given approval for \$100,000. The Land Bank will be involved with segments of the grant, in conjunction with demolitions. Chairperson Schertzing stated that there is a possibility that there will be a second phase of funding. This grant application goes back to a 5-6 year old study that Delta Institute completed and has helped this process move along.

Director Case stated that she reached out to the County Health Department to offer the Land Bank Office grounds for more testing space. Due to the way you can drive in one gate and exit another, it could be an option for pop-up testing. Jeff Davis from the Health Dept came out today and checked out the office property, and they'll let us know if it works.

E. Legal

Tim Perrone stated that we had a pre-trial zoom conference for the Land Contract forfeiture where the Court then scheduled a future hearing. The tenant showed up at the Land Bank to make the call into the zoom session with the courts. Another one of our Land Contract purchasers' filed chapter 13 bankruptcy. Mr. Perrone reached out to the attorney and is waiting to hear back from them as to what they're planning on doing under the land contract.

4. Limited public comment

None

Chairperson Schertzing discussed a book called, The Color of Law, by Richard Rothstein. This book has been discussed in housing conferences and organizations. He has bought extra copies and would like to share if anyone was interested. It is a fairly compelling read about segregation of housing and the United States Government. Commissioner Slaughter stated that he has read it and believes it is a good book and very eye opening.

Director Case asked Commissioner Slaughter how the Racial Equity Taskforce was going. Commissioner Slaughter stated that the kickoff meeting is this Thursday, Nov 19th, on zoom, and they're just having level setting conversations and getting members acclimated to each other.

Commissioner Slaughter asked Chairperson Schertzing to send out the article about Ann Arbor passing a housing trust mileage; it would be interesting for us all to read.

5. Adjournment

Chairperson Schertzing adjourned the meeting at 4:56pm.

Commercial / Multi-Family Properties - Sale Status Report Status & Date **Parcel Number** Address City **List Price** (On Market, Pending, Sold) CONSIDERING HOW TO MARKET/DEVELOP PROPERTY. CONSIDERING LIST PRICE. RECOMMENDED RECEIVED SKETCH SURVEY LIST OF PROPERTY HAVE ZONING LETTER AND OTHER 33-01-01-08-427-021 W Willow (715) \$459,000 INFO FROM CITY Lansing WILL REVISE LIST PRICE RECINDED LISTING AGREEMENT. PROPERTY LEASED SHORT TERM TO CONSUMERS WHEN WE 33-01-01-09-127-022 0 W North St **RELIST** ENERGY. Lansing SIGNED PURCHASE & DEVELOPMENT AGREEMENT 33-01-01-09-177-003 1506 N. Grand River Ave. (Bottling Plant) Lansing WITH NXT COMMERCIAL. RECEIVED \$100,000 A&E \$100,000 33-01-01-09-176-062 O N. Capitol Ave. Lansing GRANT FROM MEDC, LB TO ADMINISTER FUNDS TO 33-01-01-09-176-073 1611 N. Capitol Ave. Lansing DEVELOPER PER DEVELOPMENT AGREEMENT. 33-01-01-09-176-082 1617 N. Capitol Ave. Lansing DEVELOPER BEGINNING TO SELECT A&E TEAM. SIGNED PURCHASE AGREEMENT WITH FERGUSON DEVELOPMENT. \$100,000. FERGUSON ENGAGED W/NEIGHBORHOOD ASSOC. WORKING THRU BLDG DETAILS & COMMUNICATING WITH CITY COUNCIL MEMBER ADAM HUSSAIN. PROJECT PROGRESSING SLOWER DUE TO COVID. PA 33-01-01-29-305-122 2130 W Holmes (Pleasant Grove School) \$100,000 EXTENSION WILL LIKELY BE NEEDED IN FEBRUARY. Lansing OFFER TO PURCHASE SIGNED FOR \$50,000. PM ENVIRONMENTAL UNDER CONTRACT. WORKING ON SITE ANALYSIS, PHASE I & II. BROWNFIELD AGREEMENT APPROVED BUT NEEDS TO 33-01-01-21-203-003 E Malcolm X (112) (Deluxe Inn site) \$50,000 BE EXTENDED Lansing 33-17-14-21-301-012 Hull St. 10.1 acres eslie ON MARKET, SELL TOGETHER \$76,440 33-17-14-21-329-010 Doty .50 acres Leslie 5/14/19 WORKING W/CITY OF LESLIE Leslie ON MARKET 5/14/19, PRICE REDUCED. WORKING WITH CITY AND POTENTIAL BUYER. CITY OF LESLIE IN NEED OF A ROAD & WATER TOWER PLACEMENT. 33-17-14-21-351-019 | 104 Worthington Place Dr. 7 Leslie \$69,125 DEMO FUNDS NOT AVAILABLE THROUGH MEDC. 8 33-17-14-28-126-016 112 Woodworth (old Leslie High School) Leslie SEEKING ALTERNATIVE SOURCE CONSIDER LOWERING PRICE. PROPERTY HAS BEEN 33-20-01-12-118-103 | 1428 Weatherhill Ct. E. Lansing \$45,000 LISTED FOR OVER ONE YEAR WITH ONLY ONE OFFER E. Lansing 33-20-01-12-118-104 | 1428 Weatherhill Ct FOR 30K PER LOT CONSIDER LOWERING PRICE. PROPERTY HAS BEEN \$45,000 33-20-01-12-118-105 | 1420 Weatherhill Ct E. Lansing LISTED FOR OVER ONE YEAR WITH ONLY ONE OFFER 33-20-01-12-118-106 1418 Weatherhill Ct. FOR 30K PER LOT E. Lansing LISTED Lansing \$9,700 LISTED, OFFER RECEIVED BUT IT WAS FOR A 33-01-01-08-481-451 1000 W Saginaw St Lansing \$50,000 MARIJUANA RELATED FACILITY WORKING WITH EGLE TO REMOVE TANKS. PREVIOUS OFFER BACKED OUT. WORKING WITH ANOTHER INTERESTED PARTY FOR 13 | 33-21-01-07-352-005 | 3600 W Saginaw St (billboard lot) \$99,000 ANOTHER GAS STATION ON SITE. Lansing WORKING WITH LEAP AND A POTENTIAL BUYER WHO MAY HAVE A USE FOR THE PROPERTY. 14 33-01-01-17-226-262 923 W Saginaw Lansing \$7.000 RECEIVED AN APPRAISAL OWNED BY TREASURER. APPRAISAL RECEIVED HAVE INTERESTED BUYER WHO WANTS TO MOVE HIS BIKE SHOP BUSINESS. LISTED WITH NAI. 15 | 33-01-01-20-488-151 | 800 W Mt Hope Ave TWO OFFERES RECEIVED \$8,500 AND \$10,000 Lansing \$25,000

12/10/2020

Residential or Vacant Properties Sold List

November 2020 Sales

Parcel Number	Address1	City	Property Class	S	old Amount	Sold Date
33-01-01-04-151-051	Carrier St (637)	Lansing	Residential Vacant	\$	2,000.00	11/18/2020
33-01-01-04-403-101	E Randolph Street (221)	Lansing	Residential Vacant	\$	1,700.00	11/18/2020
33-01-01-09-181-101	N Walnut St (1337)	LANSING	Residential Vacant	\$	500.00	11/18/2020
33-01-01-09-303-221	W Willow (419)	Lansing	Residential Vacant	\$	1,700.00	11/18/2020
33-01-01-09-364-021	N Chestnut (722)	Lansing	Residential Vacant	\$	1,100.00	11/04/2020
33-01-01-10-131-231	MASSACHUSETTS AVE (1623)	LANSING	Residential Vacant	\$	1,500.00	11/09/2020
33-01-01-10-132-101	Massachusetts (1620)	Lansing	Residential Vacant	\$	1,500.00	11/09/2020
33-01-01-10-153-042	Ballard Street (1550)	Lansing	Residential Vacant	\$	500.00	11/18/2020
33-01-01-10-180-161	MASSACHUSETTS AVE (1315)	LANSING	Residential Vacant	\$	500.00	11/18/2020
33-01-01-15-305-051	S. Hosmer Street	Lansing	Residential Vacant	\$	1,300.00	11/04/2020
33-01-01-15-452-221	LATHROP ST (406)	LANSING	Residential Vacant	\$	500.00	11/18/2020
33-01-01-17-454-071	W St Joseph Street	Lansing	Residential Vacant	\$	1,200.00	11/04/2020
33-01-01-31-276-101	Greenbelt (2600)	Lansing	Residential Vacant	\$	1,400.00	11/19/2020
33-25-05-22-351-004	EIFERT ROAD (REAR)	HOLT	Residential Vacant	\$	5,000.00	11/18/2020
					\$20,400.00	

Residential Properties - in progress

Parcel #	Address	Project type	Listing \$	Notes
33-01-01-20-451-011	1637 Pattengill Ave			Demo w/CDBG. Rebuild in 2021.
33-01-01-10-354-291	914 May St	Sell as is		Sell w/possible large developmt
33-01-05-10-227-045	1746 Maisonette Dr	Rehab to sell		Goal to sell in March 2021
33-01-05-10-227-070	1727 Maisonette Dr	Rehab to sell		Goal to sell in March 2021

INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

RESOLUTION TO AUTHORIZE A RETURN OF SOME OR ALL OF THE PROPERTIES ACQUIRED IN RESOLUTION 20-15

RESOLUTION 20-

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 et seq., ("the Act") establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Act allows a foreclosing governmental unit, such as the Ingham County Treasurer, to enter into an intergovernmental agreement with the State Land Bank Fast Track Authority providing for the exercise of the powers, duties, functions, and responsibilities of an authority under the Act, and for the creation of a County Land Bank Fast Track Authority (the "Authority") to exercise those functions; and

WHEREAS, the Ingham County Treasurer, with Ingham County Board of Commissioners approval, has entered into such an intergovernmental agreement under the Act; and established the Ingham County Land Bank Fast Track Authority (the "Land Bank") in 2005; and

WHEREAS, the Ingham County Land Bank Fast Track Authority (the "Land Bank"), in its Priorities, Policies, and Procedures document, indicates in Section 7.B.2. that sale of three (3) or more properties to the same buyer within a twelve month period must be approved by the Land Bank Board; and

WHEREAS, no member of the Land Bank Board of Directors nor Land Bank staff has disclosed any direct or indirect personal or financial interest in this matter, and the Land Bank management is unaware of any such conflict of interest; and

WHEREAS, the Land Bank acquired under the County's local option residential improved properties at the following:

	Parcel #	Address	Purchase Price
1	33.01.01.05.182.141	1519 Biltmore	\$9,431.16
2	33.01.01.06.127.231	3017 Sheffer St	\$5,748.14
3	33.01.01.10.354.162	909 E Saginaw St	\$21,085.41
4	33.01.01.14.151.181	217 N Fairview Ave	\$25,105.86
5	33.01.01.15.452.031	409 Clifford St	\$6,191.31
6	33.01.01.17.401.501	1233 W Michigan Ave	\$10,453.65
7	33.01.01.22.252.021	1107 Bensch St	\$10,127.20
8	33.01.05.08.280.011	1001 W Edgewood	\$18,950.78

WHEREAS, the redevelopment opportunities and funding options have shifted for certain properties and a need to minimize Land Bank carrying costs; and,

THEREFORE, BE IT RESOLVED, the Land Bank authorizes its Executive Director to prepare deed(s) for some or all of the properties to return them prior to December 31, 2020, to the Treasurer's tax foreclosure process.

A > 45	
AYF.	NAY.

CHECK REGISTER FOR INGHAM COUNTY LAND BANK CHECK DATE FROM 11/01/2020 - 11/30/2020

Charl Bata Bart Charl Warder	
Check Date Bank Check Vendor Vendor Name	Amount
Bank GEN PNC GENERAL CHECKING	
11/13/2020 GEN 18434 ALL STAR ALL STAR SNOW REMOVAL	2,700.00
11/13/2020 GEN 18435 CAPITAL AR CAPITAL AREA ACCOUNTING SOLUTIONS	1,200.00
11/13/2020 GEN 18436 CAP EQUIP CAPITAL EQUIPMENT & SUPPLY	205.90
11/13/2020 GEN 18437 BURNS DAVID BURNS	89.13
11/13/2020 GEN 18438 EDEN EDEN GLEN CONDO ASSOCIATION	1,670.00
11/13/2020 GEN 18439 EDEN EDEN GLEN CONDO ASSOCIATION	3,863.08
11/13/2020 GEN 18440 FRITZY FRITZY'S LAWN & SNOW	4,190.00
11/13/2020 GEN 18441 GRANGER GRANGER	101.00
11/13/2020 GEN 18442 KROHN JOHN KROHN	137.79
11/13/2020 GEN 18443 KELLEY KELLEY APPRAISAL COMPANY	700.00
11/13/2020 GEN 18444 KWIK KWIK REPO INC	1,700.00
11/13/2020 GEN 18445 MCKISSIC MCKISSIC CONSTRUCTION	1,315.00
11/13/2020 GEN 18446 MI FLEET MICHIGAN FLEET FUELING SOLUTIONS LL	262.15
11/13/2020 GEN 18447 NORTHWEST NORTHWEST INITIATIVE	5,325.00
11/13/2020 GEN 18448 PM PM ENVIRONMENTAL	18,770.00
11/13/2020 GEN 18449 ROBIN ROBIN WRIGHT	880.00
11/13/2020 GEN 18450 CASE ROXANNE CASE	206.89
11/13/2020 GEN 18451 FOUR SCHUMACHER'S FOUR SEASONS	6,975.00
11/13/2020 GEN 18452 GARCIA- VERONICA GRACIA-WING, LLC	250.00
11/13/2020 GEN 18453 WE'RE WE'RE DIFFERENT LAWNS & MORE	3,360.00
11/25/2020 GEN 18454 HASS APPLIED IMAGING	125.31
11/25/2020 GEN 18455 MENARDS CAPITAL ONE COMMERCIAL	114.81
11/25/2020 GEN 18456 LANSING CI CITY OF LANSING	199.60
11/25/2020 GEN 18457 CITY PULSE CITY PULSE	46.25
11/25/2020 GEN 18458 COHL COHL, STOKER & TOSKEY, P.C.	614.10
11/25/2020 GEN 18459 EGLE ENVIRONMENTAL, GREAT LAKES & ENERGY	5,662.00
11/25/2020 GEN 18460 HOME HOME DEPOT CREDIT SERVICES	407.97
11/25/2020 GEN 18461 INGHAM INGHAM COUNTY TREASURER	5,519.66
11/25/2020 GEN 18462 KELLEY KELLEY APPRAISAL COMPANY	400.00
11/25/2020 GEN 18463 MMRMA MICHIGAN MUNICIPAL RISK MANAGEMENT	1,500.00
11/25/2020 GEN 18464 MMRMA MICHIGAN MUNICIPAL RISK MANAGEMENT	9,659.50
11/25/2020 GEN 18465 PITNEY PITNEY BOWES PURCHASE POWER	50.00
11/25/2020 GEN 18466 VERIZON VERIZON WIRELESS	109.14
-	
GEN TOTALS:	70 200 20
Total of 33 Checks:	78,309.28
Less 0 Void Checks:	0.00
Total of 33 Disbursements:	78,309.28
Bank PR PNC PAYROLL CHECKING	
11/13/2020 PR 127(E) BWL BOARD OF WATER & LIGHT	343.69
11/13/2020 PR 128(E) COMCAST COMCAST	275.78
11/13/2020 PR 129(E) CONSUMERS CONSUMERS ENERGY	33.52
11/25/2020 PR 130(E) BWL BOARD OF WATER & LIGHT	66.49
PR TOTALS:	
Total of 4 Checks:	719.48
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	719.48
REPORT TOTALS:	
Total of 37 Checks:	79,028.76
Less 0 Void Checks:	0.00
Total of 37 Disbursements:	79,028.76



BOARD OF DIRECTORS

Eric Schertzing Chair Mark Grebner VICE CHAIR Bryan Crenshaw TREASURER Derrell Slaughter SECRETARY Sharon Frischman DIRECTOR

PUBLIC NOTICE Board of Directors 2021 Regular Meeting Schedule

Draft, 12/9/20

The Ingham County Land Bank Fast Track Authority Board of Directors will hold the following regularly scheduled meetings, typically on the third Monday of the month, unless County holidays or County Commissioner committee meeting schedules compete.

Meetings are held either at the Land Bank Office or through Zoom:

4:30 pm Ingham County Land Bank 3024 Turner Street, Lansing MI 48906

Thursday, January 28 (Annual Meeting)

Monday, March 15

Monday, April 19

Monday, May 17

Monday, June 14

Monday, July 19

Monday, August 16

Monday, September 20

Monday, October 18 (budget 2022 approval)

Monday, November 15

Monday, December 20

Page 1 of 1



- ➤ Land Bank 15th Anniversary was November 1st. Digital and hard copies of accomplishments were emailed/mail out during the middle of November, along with press releases and a story in the City Pulse November 18th edition.
- > Staff working on end-of-year processes and starting to pull together documents for the upcoming audit.
- ➤ Demolitions from 2019 have finally been completed. We've recently paid the contractor and will be requesting reimbursement from the City of Lansing.
- ➤ Demolitions 2020 we have applied for CDBG funding from the City of Lansing. Still waiting for the agreement to be signed by the City.
- Land Bank is close to signing an Option Agreement with H-Inc. for the 21 properties in the northern Oak Park neighborhood area. Resolution will most likely be included in January's Board Meeting.
- ➤ Land Bank currently owns 2 properties at 2010 and 1212 Jolly Road. BWL would like permanent easements to upgrade the electrical lines.
- Land Bank has received interest in 2 large residential properties on Cavanaugh and Miller roads, where small residential multi-unit buildings are tentatively planned.