**Section 3 Summary Report** for **Ingham County Land Bank**

Contractor Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | 1. Tax Identification Number (TIN): | | | 2. Total Amount Expended: | | |
| 3. Contact Person | | | 4. Telephone Number: (Include area code) | | |
| 5. Start Date of Reporting Period: | | | 6. End Date of Reporting Period: | | |
|  | | 7. Date Report Submitted: | | |  | | |
|  | Part I: Employment and Training Opportunities (All fields are mandatory fields.) | | | | | | |
| A  Job Category | | B  Aggregate Number  of all Staff Hours Worked for This Project | C  Total Staff Hours  Worked by all Section 3 Employees | D  Percentage of Staff Hours Worked by Section 3 Employees | E  Total Staff Hours  Worked by Targeted Section 3 Employees | F  Percentage of Staff Hours Worked by Targeted Section 3 Employees | G  Number of Section 3  or Targeted Section 3 Workers Recruited for This Project |
| **Professionals** | |  |  |  |  |  |  |
| **Clerical** | |  |  |  |  |  |  |
| **Administrative** | |  |  |  |  |  |  |
| **Case Management** | |  |  |  |  |  |  |
| **Facilities Management** | |  |  |  |  |  |  |
| **Technical (Bookkeeping, IT, etc.)** | |  |  |  |  |  |  |
| **Carpentry** | |  |  |  |  |  |  |
| **Painting** | |  |  |  |  |  |  |
| **Masonry** | |  |  |  |  |  |  |
| **Plumbing** | |  |  |  |  |  |  |
| **Electrical** | |  |  |  |  |  |  |
| **Janitorial** | |  |  |  |  |  |  |
| **Security** | |  |  |  |  |  |  |
| **Other: Describe** | |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |
| **Total** | |  |  |  |  |  |  |

# Part II: Contracting Opportunities

|  |  |
| --- | --- |
| 1. **Construction Contracts** | **Amount** |
| 1. Total dollar amount of construction contracts awarded for this project |  |
| 1. Total dollar amount of contracts awarded to Section 3 businesses for this project |  |
| 1. Percentage of the total dollar amount of construction contracts that were awarded to Section 3 businesses during this project (i.e., Item B / Item A= %) |  |
| 1. Total # of Section 3 businesses receiving construction contracts for this project |  |
| 1. **Non-Construction Contracts** | |
| 1. Total dollar amount of non-construction contracts awarded for this project |  |
| 1. Total dollar amount of non-contracts awarded to Section 3 businesses for this project |  |
| 1. Percentage of the total dollar amount of non-construction contracts that were awarded to Section 3 businesses during this project (i.e., Item B / Item A= %) |  |
| 1. Total # of Section 3 businesses receiving construction contracts for this project |  |