



3024 Turner Street, Lansing MI 48906

517.267.5221

www.inghamlandbank.org



Ingham County Land Bank Fast Track Authority

Request for Proposal

RFP# BEP3-2025-Demo-Abatement

Introduction:

The Ingham County Land Bank Fast Track Authority (Land Bank) is requesting proposals for **Demolition & Debris Removal and Asbestos Containing Material & Hazardous Materials Removal & Disposal** for various residential properties, in the City of Lansing. These properties may fall within the NSP-1, NSP-2, NSP-3, HOME, CDBG, HHF, U.S. Treasury, MSHDA, MEDC, Covid-19, Covid-19 CARES, Covid Variants, American Rescue Plan Act, Land Bank, Ingham County Housing Trust Funds, Ingham County Treasurer, State Land Bank Blight Elimination Grant, or other funding streams.

Vendor selection will be based upon proposals submitted to the Land Bank by Land Bank staff. The Land Bank intends to award a contract to the lowest, most qualified, and responsible bidder(s).

Release Date: April 16, 2025

Bid Due by: May 7, 2025, 10:00am

Bid Opening: May 7, 2025, 10:00am

At: Ingham County Land Bank Office, 3024 Turner St, Lansing, MI 48906

If you have any questions about this Request for Proposal, please feel free to contact:

- Michael Andrick, Demolitions & Property Maintenance Specialist: mandrick@ingham.org

Instructions to Bidders

1. BID PROPOSAL CONTENT

Bid proposal documents should include, but not limited to, the following:

- ☐ Bid Specifications / Proposal
- ☐ Firm Background / Years in Business / History
- ☐ Evidence of financial stability – For example, 2023-2024 financial statements, audited if available, or 2 years most recently filed tax returns
- ☐ Attest to capability of securing 100% Performance Bond or provide a Bid Bond.
- ☐ Evidence of legal standing with the SOM -- Certificate of Existence (LLC) issued by LARA or Certificate of Good Standing (corporate) or Articles of Organization.
- ☐ Current resume (1-2 pages) for key personnel actively involved and/or present on job sites. At a minimum, this shall include a listing of the relevant certifications (with document numbers and effective dates), licenses, training, and experience.
- ☐ List of all Board Members and Officers, if applicable.
- ☐ Three references documenting past experience in this area, including: name, company or agency and contact telephone number.
- ☐ Certifications and Authorized Signatures form
- ☐ Local Vendor Certification, if applicable
- ☐ Certificate of Compliance with Public Act 517 of 2012
- ☐ Contractor Application, found on the Land Bank website www.inghamlandbank.org/contractors, including a W-9 (unless already on file with the Land Bank Office)
- ☐ Evidence of required insurance
- ☐ Copies of current and applicable (state and local) licenses, certifications, trainings completed, etc.
- ☐ Minority Business Enterprise (MBE), Women Owned Business (WOB) certificates, if applicable

2. BASIS OF PROPOSAL

Proposals are solicited for the completion of all work as described in the specifications and/or shown on the plans. Proposals may be withdrawn by bidders prior to, but no later than, the time fixed for the opening of bids. Submit sealed bids, labeled as “RFP# BEP3-2025-Demo-Abatement”, prior to the opening date, when bids will be opened and read aloud at the Land Bank office. If the Land Bank does not accept the proposal within 45 days, after the opening date, Contractor may withdraw their proposal.

3. EXAMINATION OF PREMISES

Contractor shall familiarize themselves with local conditions affecting the job. They shall take their own measurements and be responsible for the correctness of same. Any variance of Contract documents from legal requirements and/or field conditions shall be promptly reported to the Land Bank. Contractor shall be responsible for any examination and no allowances will be made on their behalf by reason of error and omission. If any part of the Contractor's work depends for proper results upon existing work or the work of another, Contractor shall notify the Land Bank before commencing work of any defects that will affect the results. Failure to so notify will constitute their acceptance of the conditions.

4. BONDING

Contractors must secure a performance and payment bond in an amount equal to one hundred percent (100%) of the total contract amount. Bonds must be issued by a bona fide company authorized to do business with the State of Michigan. It will be executed in connection with the contract to secure fulfillment of all the contractor's obligations and to assure payment as required by all of all persons supplying labor and material in the execution of the work provided for in the contract.

5. CONTRACT

Please review the draft Contract included with this Request for Proposal (RFP). By submitting a bid, Respondents indicate agreement with its contents. It will be signed in accordance with all documentation required with this RFP.

6. SIGNATURES

Respondents shall place on file with the Land Bank, a notarized statement indicating those individuals authorized to sign proposals on behalf of the Corporation, Partnership and/or Individual. (See attached form.) Said notarized statement may be placed on file prior to the submission of any Proposals and updated as the status of the authorized individuals change, or may be submitted with each proposal.

7. CERTIFICATE OF INSURANCE

All bidders shall have on file with the Land Bank certificates of all such insurance required under the Land Bank Vendor Insurance Policy located online at www.inghamlandbank.org within seven (7) calendar days after receipt of the notice of award, unless said certificates are already on file. Further insurance and certificates must include an endorsement providing for ten (10) days prior written notice to the Land Bank, of termination, expiration, or material change of terms.

8. LOCAL VENDOR PREFERENCE

Preference will be given to a vendor who operates a business within the legally defined boundaries of Ingham County. To be considered a local vendor, the Respondent must complete the "Local Vendor Certification Form" included in this bid packet.

9. CERTIFICATE OF COMPLIANCE WITH PUBLIC ACT 517 OF 2012

All bidders must complete the attached Certificate of Compliance with Public Act 517 of 2012, by which the bidder certifies that neither it nor any of its successors, parent companies, subsidiaries, or companies under common control, is an "Iran Linked Business" engaged in investment activities of \$20,000,000.00 or more with the energy sector of Iran, within the meaning of Michigan Public Act 517 of 2012. In the event it is awarded a Contract as a result of this solicitation, the bidder will not become an "Iran Linked Business" during the course of performing the work under the Contract.

10. ACCEPTANCE AND REJECTION

A Contract shall be formed between the parties hereto by the Land Bank's acceptance of the Respondent's proposal, and it will be effective on the date stated on the Bid Specification/Proposal form. Upon acceptance by the Land Bank, a copy of the Contract (see draft attached) will be returned to the Contractor as their official notification of award. The Contract, however, shall not be in force until the Contractor has complied with all the requirements of insurance from the Land Bank set forth herein. By the execution of the Contract, the Contractor and the Land Bank hereby covenant in respect to any part of this Proposal and Contract. The Land Bank reserves the right to waive irregularities and to reject bids.

Ingham County Land Bank Fast Track Authority
ASBESTOS & HAZARDOUS MATERIALS ABATEMENT
SCOPE OF SERVICES

DESCRIPTION

The purpose of the project is to abate hazardous materials present within the building, or within close proximity to the building, before a structure is demolished. **See *corresponding Asbestos Hazardous Materials Reports*, on www.inghamlandbank.org.** Structures have been surveyed for the following materials:

- Vermiculite – all must be removed
- Asbestos containing building materials (ACBM)
- Mechanical and electrical systems containing polychlorinated biphenyls (PCB)
- Potentially hazardous or regulated materials/waste located in containers and/or drums
- Potential mercury containing equipment

Lead based paint materials do not require removal in preparation for demolition. Painted surfaces in these structures should be assumed to contain lead.

The Contractor shall comply with all applicable laws, ordinances, rules, regulations, whether stated or omitted from bidding documents, including, but not limited to the following:

1. US EPA, 40 CFR Part 61, Subpart M-National Emission Standards for Hazardous Air Pollutants.
2. OSHA , 29 CFR Part 1926.1101/MIOSHA Part 602-Asbestos in Construction Standard.
3. Michigan Public Act 154 of 1974 – “Michigan Occupational Safety and Health Act”.
4. Michigan Public Act of 135 of 1986 – “Asbestos Abatement Contractors Licensing Act”.
5. Michigan Public Act of 440 of 1988 – “Asbestos Workers Accreditation Act”.
6. US DOT, 49 CFR Parts 171 and 172 – Hazardous Materials Regulations.

If removal of windows is necessary during the abatement of hazardous materials, steps must be taken to secure the opening left after the removal. (i.e. OSB board).

Abatement activities are the responsibility of the Contractor to include, but not necessarily limited to:

- Development of a plan for the removal of regulated materials at the site and provide copy to the Ingham County Land Bank
- Acquisition of all required permits
- Submission of all necessary regulatory notifications
- Provide and maintain all qualified personnel, equipment, materials and other resources necessary to perform activities
- Provide a Third Party air monitoring for final clearance as applicable, providing sampling records
- Remove and package regulated materials for disposal according to regulatory standards, providing documentation of abatement permits and reconciliation with hazardous material survey
- Dispose of regulated materials in licensed landfills or recycling centers with proper transport
- Provide disposal documentation including copies of abatement waste transportation and disposal records to Ingham County Land Bank
- **Ingham County Land Bank will acquire a 3rd party to perform asbestos clearance after abatement has been completed, DEMO CANNOT BEGIN UNTIL THIS IS COMPLETE.**

All permits, landfill tickets, receipts for disposal, lien waivers, bonds, prevailing wages WH347 forms, and other proof of compliance shall be presented to the Ingham County Land Bank at the time invoice is submitted. Payment will be made according to the Ingham County Land Bank’s Invoice Submission and Payment Schedule.

Ingham County Land Bank Fast Track Authority
Demolition & Debris Removal
SCOPE OF SERVICES

DESCRIPTION

This project consists of building and site demolition of buildings and basement/foundation including backfill of the excavation, securing all necessary permits (demolition, water/sewer cuts, soil erosion, Right-of-Way, and any other required permits by Local, State or Federal government) and disconnect gas, water (if not already completed) and sewer utilities or cap wells and abandonment of septic (if any).

Contractor must comply with all federal and administrative requirements which will ensure that all work is performed and carried out in a safe and timely manner. It is the responsibility of the Contractor to provide and maintain all qualified personnel, equipment, materials and other resources necessary to perform activities identified in this Scope of Service.

Contractor must adhere to City of Lansing Development Ready Demolition letter, located on the City of Lansing website, www.lansingmi.gov or on the ICLB website, www.inghamlandbank.org.

A description of the work of the contract can be summarized as follows:

1. Right of Way Permits must be pulled for each property at the City of Lansing Public Service Department.
2. Gas lines per Consumers Energy have already been shut off at main, retired, and/or capped. No cost should be included in your bid. Paperwork will be provided by the Land Bank.
3. Electric and Water lines per BWL have already been disconnected and shut off with meters removed. No cost should be included in your bid. Paperwork will be provided by the Land Bank.
4. Contractor will work with City of Lansing officials to ensure that all sewer lines connected to demolished and removed structures are appropriately and securely capped, and inspected. If a septic tank is located, the contents needs pumped, inspected, and then removed.
5. Soil Erosion control – if a property is within 500 feet of a lake, body of water, stream or county drain, a permit and application must be filed with the City of Lansing. Controls must be implemented and procedures must follow the City of Lansing Ordinances.
6. Open Hole Inspection is required, and shall be approved prior to any backfilling operations. Contact the ICLB for inspection.
7. Protection of trees - It shall be the responsibility of the Contractor to protect all trees of a diameter of 4" or greater that are located outside of five (5) feet from the structure being demolished.
8. Site and Building demolition
 - a. Be aware of property corners and lot lines accurately to set limit of demolition/deconstruction. While some properties may receive stake surveys prior to demolition, contractor is responsible to verify property location. Any properties with completed surveys will have copies of those surveys available in the Ingham County Land Bank office.
 - b. Create 2-4 holes in attic (if applicable) and pre-soak with water for at least 5 minutes before demolition.
 - c. Site and building demolition including the removal of structures, basement, footings, concrete, landscaping and walls, cut brush and trees and/or bituminous/concrete pavement, driveways, private sidewalks, stone, brick, rubbish and miscellaneous debris on site.

- d. All brush, branches, downed trees, stumps, cut wood, and debris on site must be removed, cleared, and cleaned up, with the exception of areas indicated by the Ingham County Land Bank to remain.
- e. All fence/property lines need to be cleaned up and clear of concrete, rocks, trash, debris, etc.
- 9. Except for items indicated to remain the Land Bank's property, demolished materials shall become the Contractor's property and shall be removed and disposed of legally.
- 10. Site restoration - Site restoration including fill and compaction all disturbed areas, seeding and mulch as follows: a slow growing grass seed appropriate for Michigan's environment, placed upon 4-6 inches of top soil and mulched with straw or wood fiber. Hydro-seeding with a seed appropriate for Michigan's environment is also acceptable.
- 11. Curb and Gutter Insert, noted in the City of Lansing Development Ready Demolitions letter, should be followed per City of Lansing specifications. City of Lansing Public Service Department will be inspecting and approving per specifications, and will need to be notified at the beginning, and throughout the process.

WORK SCHEDULE

A preliminary work schedule must be supplied to the Ingham County Land Bank within 10 days of contract awards. Updated schedules must be provided a minimum of 48 hours in advance before start of work to provide for adequate time to remove Land Bank locks and property and to provide appropriate staffing.

Contractor will furnish certificates of insurance which specifically set forth evidence of all coverage required of the contractor and sub-contractor prior to commencement of work. Certificates shall be sent to the Ingham County Land Bank, 3024 Turner St, Lansing, MI 48906.

Work should be scheduled for the most efficient operation. Coordinate with utility companies, and/or local agencies (if not already completed) to verify the shutting off and capping utility services (electric, cable, water, storm sewer, sanitary sewer, etc.) Coordinate with MISS DIG to identify underground lines/pipes and that all have been completed prior to the start of demolition.

Contractor shall coordinate the hazmat and asbestos remediation with the required demolition NESHAP notice to the MDEQ and submit to the Ingham County Land Bank for review, a tentative schedule of completion dates and work plan for the aforementioned work.

Contractor shall notify the Ingham County Land Bank 24 hours in advance of any sub-contractor being on site and provide the subs company name, address, telephone and FAX number.

CONTRACTORS USE OF PREMISES

During the period of this contract, the Contractor shall have full use of the lots occupied by the structures. The Contractor's use of the premises is limited to the limits of the property and adjacent public right-of-ways if properly barricaded. Do not disturb portions of the site beyond the areas which the work is indicated.

- 1. Driveways and Entrances: Keep driveways and entrances servicing adjacent properties clear.
- 2. Drive approaches located between the sidewalk and curb must be left as is, unless otherwise specified by ICLB, per the City of Lansing Demolition Ready letter.
- 3. During winter months, if sidewalk breaks during demolition and/or restoration, and needs immediate removal, temporary patch of concrete must be poured immediately after removal.
- 4. Any debris or sedimentation deposited in the road right-of-way shall be properly removed by the Contractor at the Contractors expense, as soon as possible.

PROJECT CONDITIONS

Dust Control

1. The Contractor will use all means necessary to control dust on and near the work and on or near all off-site areas if such dust is caused by Contractor operations during performance of the work or if it results from the condition in which the Contractor leaves the site.
2. All surfaces shall be thoroughly moistened as required to prevent dust from being a nuisance and to minimize the spread of lead-containing dust to the public and adjacent properties.
3. Create 2-4 holes in attic (if applicable) and pre-soak with water for at least 5 minutes before demolition.

Protection

1. The Contractor will use all means necessary to protect adjacent property before, during and after demolition work.
2. In the event of damage, the Contractor shall immediately make all repairs and replacement necessary to the approval of the Ingham County Land Bank and at no cost to the Land Bank.
3. Sites within 500 feet of a lake, body of water, stream or county drain, require a City of Lansing permit and sedimentary controls in place. See "Soil Erosion & Sedimentation Control Permit"

Safety

1. The Contractor is responsible for conducting operations in a safe and orderly manner and in conformance with Michigan P.A. 154, per the Michigan Department of Labor and Energy Construction Safety Standards Commission.
2. Installation of barricades, warning signs, caution tape, etc. as safety precautions prior to and during wrecking operations shall be performed in strict compliance with all applicable regulations per City of Lansing.
3. Any open ground hole in excess of 3' in depth left unattended is to be extended or partially filled to create a slope on one of the four sides that would allow any person or animal falling into the hole to escape by climbing up a reasonable scalable slope.
4. Personnel working inside the site shall be trained as required and made thoroughly familiar with the safety precautions, procedures, and equipment required for controlling the potential hazards associated with this work. Work associated with hazardous/regulated materials shall be performed at appropriate Personal Protection Level as defined by MIOSHA.

Debris and Removal

1. Clearance of sites include, removal and disposal of all materials, including asbestos containing and non-asbestos containing waste and debris, in compliances with federal and state or local requirements, and compaction, as required. Provide erosion control and other incidentals necessary to satisfactorily complete the improvement removal.
2. The Contractor is responsible for obtaining approval for transportation and disposal of waste in compliance with applicable EPA, Federal, Michigan and DOT regulations.
3. Clean adjacent buildings, driveways, sidewalks, and road right-of-ways caused by demolition operations. Return adjacent areas to condition existing before start of demolition.

PRODUCTS

Fill Material

All fill material except MDOT Class II Granular Material shall be subject to the approval of the Land Bank.

For approval, notify Land Bank in advance of the intention to import material, its location and the sources name, address, and telephone number.

Provide receipts or analytical data or certification from the source documenting that all off-site materials to be used as backfill or fill is uncontaminated. The following tests shall be performed, by the source or by the Land Bank or agent at the Contractors expense, for certification of contaminate-free fill.

1. Volatile Organics (Method 8260)
2. Semi-volatile Organics (Method 8270)
3. Pesticides/PCBs (Method 8080) and
4. Metal tests for arsenic, barium, cadmium, copper, lead, mercury, selenium, silver and zinc matter.

Fill material shall be free of rocks or lumps larger than three (3) inches in greatest dimension.

Pulverized building materials shall not be used as fill material.

Fill from off-site shall be from a commercial source. In the event, the demolition is in a designated flood plain, grading should be filled using the current ground on site, and then supplemented with fill.

EXECUTION

Preparation

1. Protect structures, utilities, sidewalks, pavements and other facilities to remain from damage caused by settlement, lateral movement, undermining, washout, and other hazards created by earthwork operations.
 - a. In the event of damage, the Contractor shall immediately make all repairs and replacement necessary to the approval of the Ingham County Land Bank and at no cost to the Land Bank.
2. Provide erosion control measures to prevent erosion or displacement of soils and discharge of soil-bearing water runoff or airborne dust to adjacent properties, drives and walkways.
3. Protect existing trees to remain.
4. No tree removal shall be allowed in a flood plain area without prior approval from the ICLB in conjunction with the City of Lansing.

Dewatering

1. Prevent surface water and subsurface or ground water from entering excavations, from ponding on prepared sub-grades, or flooding project site and surrounding area.
2. Protect sub-grades from softening and damage by rain or water accumulation.

Excavation

1. Do not use explosives.
2. Excavation is unclassified and includes excavation to required sub-grade elevations regardless of the character of materials and obstructions encountered.

Stability of Excavations

Comply with local codes, ordinances, and requirements of authorities having jurisdiction to maintain stable excavations.

Approval of Sub-grade

1. Notify the Land Bank when excavations have reached required sub-grade.
2. When the Land Bank determines that unforeseen unsatisfactory soil is present, continue excavation and replace with compacted backfill or fill materials as directed.
3. Reconstruct sub-grades damaged by freezing temperatures, frost, rain, accumulated water, or construction activities.

Backfill

Backfill excavation promptly, but not before completing the following:

1. Removal of trash and debris from excavated site.
2. Approval and acceptance of removals below finish grade
3. Removal of temporary shoring and bracing and sheeting.

Fill

Preparation: Remove vegetation, topsoil, debris, wet and unsatisfactory soil materials, obstructions, and deleterious materials from ground surface prior to placing fills. Plow strip or break up sloped surfaces steeper than 1 vertical to 4 horizontal so fill material will bond with existing surface.

When sub-grade or existing ground surface to receive fill has a density less than that required for fill, break up ground surface to depth required, pulverize, moisture-condition or aerate soil and re-compact to required density.

Place fill-in layers to an elevation equal or level to the adjacent undisturbed ground.

Moisture Control

Uniformly moisten or aerate sub-grade and each subsequent fill or backfill layer before compaction to within 2 percent of optimum moisture content.

1. Do not place backfill or fill material on surfaces that are muddy, frozen, or contain frost or ice.
2. Remove and replace, or scarify and air-dry satisfactory soil that is too wet to compact to specified density.

Compaction

Place backfill or fill materials in layers not more than 12 inches in loose depth. Contractor shall achieve compaction by reasonable means as determined by the Contractor. All methods of compaction shall be approved by the Land Bank. Heavy Equipment such as loaders, bulldozers, etc. may be used to achieve compaction. If the compaction methods do not achieve the required compaction, then mechanical vibratory equipment shall be used.

Grading

General: Uniformly grade areas to a smooth surface, free from irregular surface changes.

1. Provide a smooth transition between existing adjacent grades and new grades.
2. Cut out soft spots, fill low spots, and trim high spots to conform to required surface tolerances.
3. Avoid directing watershed onto adjacent properties.

Site Grading: Slope grades to direct water to middle of property or adjacent right-of-ways. Provide a uniform finished surface grade sloped at 2% minimum and 5% maximum. Match existing grade at adjacent property lines.

Protection

All trees 4" or greater located outside of five (5) feet from the structure to be demolished shall be protected. If such trees are damaged, the Contractor shall replace damaged tree if directed by the Land Bank.

Protecting Graded Areas: Protect newly graded area from traffic, freezing, and erosion. Keep free of trash and debris.

Repair and reestablish grades to specified tolerances where completed or partially completed surfaces become eroded, rutted, settled or lose compaction due to subsequent construction operations or weather conditions.

Settling

Where settling occurs during the project correction period, remove finished surfacing, backfill with additional approved material, compact and reconstruct surfaces.

Disposal of Surplus and Waste Material

Remove surplus satisfactory soils and waste material, including unsatisfactory soil, trash, and debris. Dispose of it off of Land Bank Property, in a legal facility.

The work of excavating, filling, and grading shall be included in the lump sum project cost. The work of grading shall include all labor, materials, and equipment necessary for filling and compacting the sub-grade prior to placing any improved surface. Any areas disturbed by construction activities shall be re-graded and reseeded as necessary.

All permits, landfill tickets, receipts for disposal, bonds, lien waivers, prevailing wages WH347 forms, and other proof of compliance shall be presented to the Ingham County Land Bank at the time invoice is submitted. Payment will be made according to the Ingham County Land Bank's Invoice Submission and Payment Schedule.

INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

UNIT PRICE FOR ASBESTOS & HAZARDOUS MATERIALS ABATEMENT AND DEMOLITION & DEBRIS REMOVAL

See corresponding Hazardous Materials Reports for details of Abatement

CONTRACTOR NAME: _____

****Provide a proper bid value for each property. One to two properties may be removed from the list before demolition.**

| | Parcel # | Address | Area / House / Garage info | Misc info | Asbestos / Haz Mat Bid | Demo Bid | Sidewalk Repair / Replace Bid | Curb Insert Bid | Total Bid |
|---|---------------------|------------------------------|--|---|------------------------------|----------|--|-----------------------|-----------|
| 1 | 33-01-01-08-426-021 | 1210 N MLK Jr Blvd | 2 Story House, Garage, asphalt drive | Remove walks approaching house. | | | None | Yes | |
| 2 | 33-01-01-14-310-061 | 323 S Hayford Ave | 1 Story house, no garage, no/grass driveway | Deep setback, overhead lines. Remove chain link fence | | | None | Yes | |
| 3 | 33-01-01-14-380-141 | 642 S Francis Ave | 1 Story House, no garage, no/grass driveway | Low overhead lines. Remove walks approaching house. | | | None | Yes | |
| 4 | 33-01-01-15-426-351 | 122 Allen St (ALL ACM) | House debris, garage, concrete drive | Cleanup as ALL ACM. Saving garage & approach for immediate rebuild. No topsoil, seed or straw. | | | 3 Sections | No | |
| 5 | 33-01-01-32-151-001 | 2131 Pleasant View Ave | 2 story house, garage, concrete drive | Remove walk approaching house from road. Basement full of water. | | | 4 Sections | Yes | |

TOTAL BID \$ _____

Date _____

CONTRACTOR SIGNATURE _____

Time Frame for Completion _____

Bidder, if awarded this contract, hereby agrees to commence work under this contract on or before

_____ and to fully complete on or before _____.

Bidder understands that the Ingham County Land Bank reserves the right to reject any or all bids and to waive any informalities or irregularities herein. Upon notice of acceptance of this bid, bidder will execute Contract Agreement and deliver properly executed insurance certificates, copies of licenses and City registration to the Ingham County Land Bank within ten (10) days. The Ingham County Land Bank reserves the right to omit any residential property address listed in this Request for Proposal in advance of contract signing. Contractor's quote for any such omission will be deducted from the grand total bid amount.

List of Subcontractors

Please print legibly.

Date Provided: _____

Provided by: _____ Phone #: _____

All information requested below must be provided in order to pre-qualify **all** of your subcontractors to be on this federal funded project. Invoices and/or lien waivers from non-qualified subcontracts will not be paid until that subcontractor is qualified. Specifically, a qualified subcontractor must not be identified on the "Excluded Parties List System" provided by the federal government as an individual and/or contractor who is debarred from receiving any federal funds. Use of a debarred individual and/or contractor on a federally funded project is a violation of your contract and may result in the immediate termination of your contract.

Firm Name: _____

All Owner(s) & Principal(s) Names: _____

Address: _____ City: _____ Zip: _____

Phone # (including zip code): _____

Nature of Business: _____

| | |
|-----------------------------|--|
| <i>For Office Use Only:</i> | <input type="checkbox"/> Checked on-line for Debarment |
| | <input type="checkbox"/> Cleared in past 12 months |
| | <input type="checkbox"/> Is Debarred-DO NOT USE |
| | Date: _____ |

Firm Name: _____

All Owner(s) & Principal(s) Names: _____

Address: _____ City: _____ Zip: _____

Phone # (including zip code): _____

Nature of Business: _____

| | |
|-----------------------------|--|
| <i>For Office Use Only:</i> | <input type="checkbox"/> Checked on-line for Debarment |
| | <input type="checkbox"/> Cleared in past 12 months |
| | <input type="checkbox"/> Is Debarred-DO NOT USE |
| | Date: _____ |

Certifications and Authorized Signatures

Return with your Proposal package

Upon notice of acceptance of this packet, Respondent will execute a Contract Agreement and deliver properly executed insurance certificates to the Land Bank within seven (7) days.

ADDRESS, LEGAL STATUS, AND SIGNATURE OF RESPONDENT

The undersigned does hereby designate the address, given below, as the legal address to which all notices, directions, or other communications may be served or mailed.

P.O. Box (if applicable): _____

Street: _____

City: _____ State _____ ZIP _____

Phone: _____ Fax: _____

Email: _____

The undersigned does hereby declare that it has legal status checked below:

☐ Individual

☐ Limited Liability Corporation (LLC)

☐ Partnership

☐ Corporation, State of Incorporation: _____

The names and address of all persons indicated in this Bid Proposal are as follows:

NAME

ADDRESS

This Proposal Packet is submitted in the name of

(Vendor)

Respondent hereby certifies that the information provided in their submittal to the Land Bank is accurate and complete, and they are duly authorized to sign. Respondent hereby certifies that they have reviewed the RFP in its entirety and accepts its terms and conditions.

Signed: _____ Date _____

Print name: _____

Title: _____

Local Vendor Certification

If applicable, return with your Proposal package.

To be considered for preference as operating a business within the legally defined boundaries of Ingham County, the vendor must register as a “registered local vendor”(RLV) by providing the Land Bank with a verifiable physical business address (not a P.O. Box) within Ingham County at which the business is conducted. This must be the site at which business operations take place. The Land Bank staff reserves the right to make a site visit to verify location and business activities.

Any person, firm, corporation or entity intentionally submitting false information to the Land Bank in an attempt to qualify for the local purchasing preference shall be barred from bidding on Land Bank contracts or a period of not less than three years.

If you believe you qualify as a local vendor, please provide the following information for verification. Please note that there are some exceptions to the local vendor rule. More information can be found at www.inghamlandbank.org.

Complete Legal Firm Name: _____

Company Physical Address: _____

Company Phone: _____

Company Website: _____

Name and Title of Person authorized to sign on behalf of your company:

Signature: _____

Date: _____

Certificate of Compliance with Public Act 517 of 2012

I certify that neither _____ (Company), nor any of its successors, parent companies, subsidiaries, or companies under common control, are an "Iran Linked Business" engaged in investment activities of \$20,000,000.00 or more with the energy sector of Iran, within the meaning of Michigan Public Act 517 of 2012. In the event it is awarded a Contract as a result of this Request for Proposals, Company will not become an "Iran Linked Business" during the course of performing the work under the Contract.

NOTE: IF A PERSON OR ENTITY FALSELY CERTIFIES THAT IT IS NOT AN IRAN LINKED BUSINESS AS DEFINED BY PUBLIC ACT 517 OF 2012, IT WILL BE RESPONSIBLE FOR CIVIL PENALTIES OF NOT MORE THAN \$250,000.00 OR TWO TIMES THE AMOUNT OF THE CONTRACT FOR WHICH THE FALSE CERTIFICATION WAS MADE, WHICHEVER IS GREATER, PLUS COSTS AND REASONABLE ATTORNEY FEES INCURRED, AS MORE FULLY SET FORTH IN SECTION 5 OF ACT NO. 517, PUBLIC ACTS OF 2012.

(Name of Company)

By: _____

Date: _____

Title: _____

Subscribed to and sworn before me,

a Notary Public, on this _____ day of _____, 2025.

_____, Notary Public
_____ County, State of Michigan

Acting in _____ County, Michigan

My Commission Expires: _____

Prevailing Wage

"General Decision Number: MI20250158 01/03/2025

Superseded General Decision Number: MI20240158

State: Michigan

Construction Type: Heavy
HAZARDOUS WASTE REMOVAL

Counties: Michigan Statewide.

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(1).

| | |
|---|--|
| If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022: | . Executive Order 14026 generally applies to the contract. . The contractor must pay all covered workers at least \$17.75 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2025. |
| If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022: | . Executive Order 13658 generally applies to the contract. . The contractor must pay all covered workers at least \$13.30 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on that contract in 2025. |

The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for

performance of work on the contract does not appear on this wage determination, the contractor must still submit a conformance request.

Additional information on contractor requirements and worker protections under the Executive Orders is available at <http://www.dol.gov/whd/govcontracts>.

| | |
|---------------------|------------------|
| Modification Number | Publication Date |
| 0 | 01/03/2025 |

ENGI0325-011 10/01/2011

AREA 1: GENESEE, LAPEER, LIVINGSTON, MACOMB, MONROE, OAKLAND, ST. CLAIR, WASHTENAW AND WAYNE COUNTIES

AREA 2: ALCONA, ALGER, ALLEGAN, ALPENA, ANTRIM, ARENAC, BARAGA, BARRY, BAY, BENZIE, BERRIEN, BRANCH, CALHOUN, CASS, CHARLEVOIX, CHEBOYGAN, CHIPPEWA, CLARE, CLINTON, CRAWFORD, DELTA, DICKINSON, EATON, EMMET, GLADWIN, GOGEBIC, GRAND TRAVERSE, GRATIOT, HILLSDALE, HOUGHTON, HURON, INGHAM, IONIA, IOSCO, IRON, ISABELLA, JACKSON, KALAMAZOO, KALKASKA, KENT, KEWEENAW, LAKE, LEELANAU, LENAWEE, LUCE, MACKINAC, MANISTEE, MARQUETTE, MASON, MECOSTA, MENOMINEE, MIDLAND, MISSAUKEE, MONTCALM, MONTMORENCY, MUSKEGON, NEWAYGO, OCEANA, OGEMAW, ONTONAGON, OSCEOLA, OSCODA, OTSEGO, OTTAWA, PRESQUE ISLE, ROSCOMMON, SAGINAW, ST. JOSEPH, SANILAC, SCHOOLCRAFT, SHIAWASSEE, TUSCOLA, VAN BUREN AND WEXFORD COUNTIES

| | Rates | Fringes |
|---|----------|---------|
| Power equipment operators - hazardous waste removal: | | |
| (AREA 1) | | |
| AREA 1: LEVEL A | | |
| Engineer when operating crane with boom and jib or leads 140' or longer.... | \$ 34.68 | 19.70 |
| Engineer when operating crane with boom and jib or leads 220' or longer.... | \$ 34.98 | 19.70 |
| GROUP 1..... | \$ 32.03 | 19.70 |
| GROUP 2..... | \$ 27.80 | 19.70 |
| Regular crane operator, mechanic, dragline operator, boom truck operator and concrete pump with boom operator, power shovel operator..... | \$ 33.00 | 19.70 |
| AREA 1: LEVEL B AND C | | |

| | |
|--|-------|
| Engineer when operating crane with boom and jib or leads 140' or longer.....\$ 33.73 | 19.70 |
| Engineer when operating crane with boom and jib or leads 220' or longer.....\$ 34.03 | 19.70 |
| GROUP 1.....\$ 31.08 | 19.70 |
| GROUP 2.....\$ 26.85 | 19.70 |
| Regular crane operator, mechanic, dragline operator, boom truck operator and concrete pump with boom operator, power shovel operator.....\$ 32.05 | 19.70 |
| AREA 1: LEVEL D WHEN CAPPING LANDFILL | |
| Engineer when operating crane with boom and jib or leads 140' or longer.....\$ 32.18 | 19.70 |
| Engineer when operating crane with boom and jib or leads 220' or longer.....\$ 32.48 | 19.70 |
| GROUP 1.....\$ 29.53 | 19.70 |
| GROUP 2.....\$ 25.30 | 19.70 |
| Regular crane operator, mechanic, dragline operator, boom truck operator and concrete pump with boom operator, power shovel operator.....\$ 29.88 | 19.70 |
| AREA 1: LEVEL D | |
| Engineer when operating crane with boom and jib or leads 140' or longer.....\$ 32.43 | 19.70 |
| Engineer when operating crane with boom and jib or leads 220' or longer.....\$ 32.73 | 19.70 |
| GROUP 1.....\$ 29.78 | 19.70 |
| GROUP 2.....\$ 25.55 | 19.70 |
| Regular crane operator, mechanic, dragline operator, boom truck operator and concrete pump with boom operator, power shovel operator.....\$ 30.75 | 19.70 |
| Power equipment operators - hazardous waste removal: (AREA 2) | |
| AREA 2: LEVEL A | |
| Engineer when operating crane with boom and jib or leads 140' or longer.....\$ 32.97 | 19.70 |

| | | |
|--|-------|-------|
| Engineer when operating crane with boom and jib or leads 220' or longer.....\$ | 33.27 | 19.70 |
| GROUP 1.....\$ | 30.32 | 19.70 |
| GROUP 2.....\$ | 25.92 | 19.70 |
| Regular crane operator, mechanic, dragline operator, boom truck operator and concrete pump with boom operator, power shovel operator.....\$ | 31.29 | 19.70 |
| AREA 2: LEVEL B AND C | | |
| Engineer when operating crane with boom and jib or leads 140' or longer.....\$ | 31.91 | 19.70 |
| Engineer when operating crane with boom and jib or leads 220' or longer.....\$ | 32.23 | 19.70 |
| GROUP 1.....\$ | 29.37 | 19.70 |
| GROUP 2.....\$ | 24.98 | 19.70 |
| Regular crane operator, mechanic, dragline operator, boom truck operator and concrete pump with boom operator, power shovel operator.....\$ | 30.34 | 19.70 |
| AREA 2: LEVEL D WHEN CAPPING LANDFILL | | |
| Engineer when operating crane with boom and jib or leads 140' or longer.....\$ | 30.47 | 19.70 |
| Engineer when operating crane with boom and jib or leads 220' or longer.....\$ | 30.77 | 19.70 |
| GROUP 1.....\$ | 27.82 | 19.70 |
| GROUP 2.....\$ | 23.43 | 19.70 |
| Regular crane operator, mechanic, dragline operator, boom truck operator and concrete pump with boom operator, power shovel operator.....\$ | 28.79 | 19.70 |
| AREA 2: LEVEL D | | |
| Engineer when operating crane with boom and jib or leads 140' or longer.....\$ | 30.72 | 19.70 |
| Engineer when operating crane with boom and jib or leads 220' or longer.....\$ | 31.02 | 19.70 |
| GROUP 1.....\$ | 28.07 | 19.70 |
| GROUP 2.....\$ | 23.68 | 19.70 |
| Regular crane operator, | | |

| | | |
|------------------------------------|--|-------|
| mechanic, dragline | | |
| operator, boom truck | | |
| operator and concrete | | |
| pump with boom operator, | | |
| power shovel operator.....\$ 29.04 | | 19.70 |

HAZARDOUS WASTE REMOVAL CLASSIFICATIONS

Group 1: Backhoe, batch plant operator, clamshell, concrete breaker when attached to hoe, concrete cleaning decontamination machine operator, concrete pump, concrete paver, crusher, dozer, elevating grader, endloader, farm tractor (90 h.p. and higher), gradall, grader, heavy equipment robotics operator, loader, pug mill, pumpcrete machines, pump trucks, roller, scraper (self-propelled or tractor drawn), side boom tractor, slip form paver, slope paver, trencher, ultra high pressure waterjet cutting tool system, vactors, vacuum blasting machine operator, vertical lifting hoist, vibrating compaction equipment (self-propelled), well drilling rig and hydro excavator

GROUP 2: Air compressor, concrete breaker when not attached to hoe, elevator, end dumps, equipment decontamination operator, farm tractor (less than 90 h.p.), forklift, generator, heater, mulcher, pigs (portable reagent storage tanks), power screens, pumps (water), stationary compressed air plant, sweeper, welding machine and water wagon

LAB00005-006 10/01/2022

| | Rates | Fringes |
|----------------------------------|-------|---------|
| Laborers - hazardous waste | | |
| abatement: (ALCONA, ALPENA, | | |
| ANTRIM, BENZIE, CHARLEVOIX, | | |
| CHEBOYGAN, CRAWFORD, EMMET, | | |
| GRAND TRAVERSE, IOSCO, | | |
| KALKASKA, LEELANAU, | | |
| MISSAUKEE, MONTMORENCY, | | |
| OSCODA, OTSEGO, PRESQUE ISLE | | |
| AND WEXFORD COUNTIES - Zone | | |
| 10) | | |
| Levels A, B or C.....\$ 17.45 ** | | 12.75 |
| class b.....\$ 18.64 | | 12.90 |
| Work performed in | | |
| conjunction with site | | |
| preparation not requiring | | |
| the use of personal | | |
| protective equipment; | | |
| Also, Level D.....\$ 16.45 ** | | 12.75 |
| class a.....\$ 17.64 ** | | 12.90 |
| Zone 10 | | |

Laborers - hazardous waste
 abatement: (ALGER, BARAGA,
 CHIPPEWA, DELTA, DICKINSON,
 GOGEBIC, HOUGHTON, IRON,
 KEWEENAW, LUCE, MACKINAC,
 MARQUETTE, MENOMINEE,
 ONTONAGON AND SCHOOLCRAFT
 COUNTIES - Zone 11)
 Levels A, B or C.....\$ 25.18 12.90
 Work performed in
 conjunction with site
 preparation not requiring
 the use of personal
 protective equipment;
 Also, Level D.....\$ 22.58 12.90
 Laborers - hazardous waste
 abatement: (ALLEGAN, BARRY,
 BERRIEN, BRANCH, CALHOUN,
 CASS, IONIA COUNTY (except
 the city of Portland);
 KALAMAZOO, KENT, LAKE,
 MANISTEE, MASON, MECOSTA,
 MONTCALM, MUSKEGON, NEWAYGO,
 OCEANA, OSCEOLA, OTTAWA, ST.
 JOSEPH AND VAN BUREN COUNTIES
 - Zone 9)
 Levels A, B or C.....\$ 21.88 13.26
 Work performed in
 conjunction with site
 preparation not requiring
 the use of personal
 protective equipment;
 Also, Level D.....\$ 20.80 12.90
 Laborers - hazardous waste
 abatement: (ARENAC, BAY,
 CLARE, GLADWIN, GRATIOT,
 HURON, ISABELLA, MIDLAND,
 OGEMAW, ROSCOMMON, SAGINAW
 AND TUSCOLA COUNTIES - Zone 8)
 Levels A, B or C.....\$ 23.74 12.95
 Work performed in
 conjunction with site
 preparation not requiring
 the use of personal
 protective equipment;
 Also, Level D.....\$ 20.80 12.90
 Laborers - hazardous waste
 abatement: (CLINTON, EATON
 AND INGHAM COUNTIES; IONIA
 COUNTY (City of Portland);
 LIVINGSTON COUNTY (west of
 Oak Grove Rd., including the

| | | |
|---|--|-------|
| City of Howell) - Zone 6) | | |
| Levels A, B or C.....\$ 26.33 | | 12.95 |
| Work performed in conjunction with site preparation not requiring the use of personal protective equipment; | | |
| Also, Level D.....\$ 24.64 | | 12.90 |
| Laborers - hazardous waste abatement: (GENESEE, LAPEER AND SHIAWASSEE COUNTIES - Zone 7) | | |
| Levels A, B or C.....\$ 24.20 | | 13.80 |
| Work performed in conjunction with site preparation not requiring the use of personal protective equipment; | | |
| Also, Level D.....\$ 23.20 | | 13.80 |
| Laborers - hazardous waste abatement: (HILLSDALE, JACKSON AND LENAWEЕ COUNTIES - Zone 4) | | |
| Levels A, B or C.....\$ 27.13 | | 14.95 |
| Work performed in conjunction with site preparation not requiring the use of personal protective equipment; | | |
| Also, Level D.....\$ 24.17 | | 12.90 |
| Laborers - hazardous waste abatement: (LIVINGSTON COUNTY (east of Oak Grove Rd. and south of M-59, excluding the city of Howell); AND WASHTENAW COUNTY - Zone 3) | | |
| Levels A, B or C.....\$ 29.93 | | 14.20 |
| Work performed in conjunction with site preparation not requiring the use of personal protective equipment; | | |
| Also, Level D.....\$ 28.93 | | 14.20 |
| Laborers - hazardous waste abatement: (MACOMB AND WAYNE COUNTIES - Zone 1) | | |
| Levels A, B or C.....\$ 29.93 | | 16.90 |
| Work performed in conjunction with site preparation not requiring the use of personal protective equipment; | | |

| | |
|-------------------------------|-------|
| Also, Level D.....\$ 28.93 | 16.90 |
| Laborers - hazardous waste | |
| abatement: (MONROE COUNTY - | |
| Zone 4) | |
| Levels A, B or C.....\$ 31.75 | 14.90 |
| Work performed in | |
| conjunction with site | |
| preparation not requiring | |
| the use of personal | |
| protective equipment; | |
| Also, Level D.....\$ 31.75 | 14.90 |
| Laborers - hazardous waste | |
| abatement: (OAKLAND COUNTY | |
| and the Northeast portion of | |
| LIVINGSTON COUNTY bordered by | |
| Oak Grove Road on the West | |
| and M-59 on the South - Zone | |
| 2) | |
| Level A, B, C.....\$ 29.93 | 16.90 |
| Work performed in | |
| conjunction with site | |
| preparation not requiring | |
| the use of personal | |
| protective equipment; | |
| Also, Level D.....\$ 28.93 | 16.90 |
| Laborers - hazardous waste | |
| abatement: (SANILAC AND ST. | |
| CLAIR COUNTIES - Zone 5) | |
| Levels A, B or C.....\$ 26.21 | 16.62 |
| Work performed in | |
| conjunction with site | |
| preparation not requiring | |
| the use of personal | |
| protective equipment; | |
| Also, Level D.....\$ 24.75 | 16.35 |

WELDERS - Receive rate prescribed for craft performing
operation to which welding is incidental.

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** Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$17.75) or 13658 (\$13.30). Please see the Note at the top of the wage determination for more information. Please also note that the minimum wage requirements of Executive Order 14026 are not currently being enforced as to any contract or subcontract to which the states of Texas, Louisiana, or Mississippi, including their agencies, are a party.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave

for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year.

Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at

<https://www.dol.gov/agencies/whd/government-contracts>.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (iii)).

The body of each wage determination lists the classifications and wage rates that have been found to be prevailing for the type(s) of construction and geographic area covered by the wage determination. The classifications are listed in alphabetical order under rate identifiers indicating whether the particular rate is a union rate (current union negotiated rate), a survey rate, a weighted union average rate, a state adopted rate, or a supplemental classification rate.

Union Rate Identifiers

A four-letter identifier beginning with characters other than ""SU"", ""UAVG"", ?SA?, or ?SC? denotes that a union rate was prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2024. PLUM is an identifier of the union whose collectively bargained rate prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2024 in the example, is the effective date of the most current negotiated rate.

Union prevailing wage rates are updated to reflect all changes over time that are reported to WHD in the rates

in the collective bargaining agreement (CBA) governing the classification.

Union Average Rate Identifiers

The UAVG identifier indicates that no single rate prevailed for those classifications, but that 100% of the data reported for the classifications reflected union rates. EXAMPLE: UAVG-OH-0010 01/01/2024. UAVG indicates that the rate is a weighted union average rate. OH indicates the State of Ohio. The next number, 0010 in the example, is an internal number used in producing the wage determination. The date, 01/01/2024 in the example, indicates the date the wage determination was updated to reflect the most current union average rate.

A UAVG rate will be updated once a year, usually in January, to reflect a weighted average of the current rates in the collective bargaining agreements on which the rate is based.

Survey Rate Identifiers

The ""SU"" identifier indicates that either a single non-union rate prevailed (as defined in 29 CFR 1.2) for this classification in the survey or that the rate was derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As a weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SUFL2022-007 6/27/2024. SU indicates the rate is a single non-union prevailing rate or a weighted average of survey data for that classification. FL indicates the State of Florida. 2022 is the year of the survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 6/27/2024 in the example, indicates the survey completion date for the classifications and rates under that identifier.

?SU? wage rates typically remain in effect until a new survey is conducted. However, the Wage and Hour Division (WHD) has the discretion to update such rates under 29 CFR 1.6(c)(1).

State Adopted Rate Identifiers

The ""SA"" identifier indicates that the classifications and prevailing wage rates set by a state (or local) government were adopted under 29 C.F.R 1.3(g)-(h). Example: SAME2023-007 01/03/2024. SA reflects that the rates are state adopted. ME refers to the State of Maine. 2023 is the year during which the state completed the survey on which the listed classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 01/03/2024 in the example, reflects the date on which

the classifications and rates under the ?SA? identifier took effect under state law in the state from which the rates were adopted.

WAGE DETERMINATION APPEALS PROCESS

1) Has there been an initial decision in the matter? This can be:

- a) a survey underlying a wage determination
- b) an existing published wage determination
- c) an initial WHD letter setting forth a position on a wage determination matter
- d) an initial conformance (additional classification and rate) determination

On survey related matters, initial contact, including requests for summaries of surveys, should be directed to the WHD Branch of Wage Surveys. Requests can be submitted via email to davisbaconinfo@dol.gov or by mail to:

Branch of Wage Surveys
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

Regarding any other wage determination matter such as conformance decisions, requests for initial decisions should be directed to the WHD Branch of Construction Wage Determinations. Requests can be submitted via email to BCWD-Office@dol.gov or by mail to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2) If an initial decision has been issued, then any interested party (those affected by the action) that disagrees with the decision can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Requests for review and reconsideration can be submitted via email to dba.reconsideration@dol.gov or by mail to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210.

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END OF GENERAL DECISION"

Date _____

I, _____ (Name of Signatory Party) _____ (Title)
do hereby state:

(1) That I pay or supervise the payment of the persons employed by _____

(Contractor or Subcontractor) _____ on the _____
(Building or Work) _____ : that during the payroll period commencing on the _____
day of _____ and ending the _____ day of _____,
all persons employed on said project have been paid the full weekly wages earned, that no rebates have
been or will be made either directly or indirectly to or on behalf of said _____

_____ from the full
(Contractor or Subcontractor) _____
weekly wages earned by any person, and that no deductions have been made either directly or indirectly
from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part
3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (45 Stat. 946,
63 Stat. 108, 72 Stat. 967, 76 Stat. 357, 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are
correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the
applicable wage rates contained in any wage determination incorporated into the contract; that the
classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide
apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of
Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a
State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ — In addition to the basic hourly wage rates paid to each laborer or mechanic listed in
the above referenced payroll, payments of fringe benefits as listed in the contract
have been or will be made to appropriate programs for the benefit of such
employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ — Each laborer or mechanic listed in the above referenced payroll has been paid,
as indicated on the payroll, an amount not less than the sum of the applicable
basic hourly wage rate plus the amount of the required fringe benefits as listed
in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

| EXCEPTION (CRAFT) | EXPLANATION |
|-------------------|-------------|
| | |
| | |
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| | |
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| | |
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| | |

REMARKS:

| |
|--|
| |
|--|

| NAME AND TITLE | SIGNATURE |
|--|-----------|
| THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE. | |

PAYROLL



U.S. Wage and Hour Division

Rev. Dec. 2008

ADDRESS

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Expires: 12/31/2011

Expires: 12/31/2011

PROJECT OR CONTRACT NO.

[illegible]

While completion of Form WH-347 is optional, it is a primary way for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) requires contractors and subcontractors performing work on Federally financed or assisted construction contracts to " furnish paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(i) require contractors to submit weekly a copy of all payroll to the Federal agency contracting for or financing the construction project, accompanied by a signed Statement of Compliance indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and Federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

The estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have

any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room 8350, 200 Constitution Avenue, N.W. Washington, D.C. 20210