

Approved October 6, 2008

**INGHAM COUNTY LAND BANK
FAST TRACK AUTHORITY**

September 8, 2008

Minutes

Members Present: Eric Schertzing, Comm. Copedge and Comm. Hertel (via electronic communication by speaker cell telephone)

Absent: Comm. DeLeon and Comm. Bahar-Cook

Others Present: Mary Ruttan, Dave Stoker and others

The meeting was called to order by Chairperson Schertzing at 5:41 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the August 4, 2008 Minutes

The Minutes will be approved at the next meeting.

Additions to the Agenda: None

Limited Public Comment: None

1. Property Maintenance, Renovation & Development
 - a. Resolution to Authorize the Chairman or Executive Director to Enter into a Professional Service Agreement with DeStigter Architecture & Planning for the Pine/Willow Project

MOVED BY COMM. COPEdge, SUPPORTED BY COMM. SCHERTZING, TO APPROVE THE RESOLUTION TO AUTHORIZE THE CHAIRMAN OR EXECUTIVE DIRECTOR TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH DESTIGTER ARCHITECTURE & PLANNING FOR THE PINE/WILLOW PROJECT.

Ms. Ruttan explained the RFP process for this contract. Destigter Architecture & Planning responded with the lowest bid price. A rating system was created and each firm was based on knowledge of sustainable building practices, site planning, pedestrian connectivity, locally appropriate architectural design, and civil engineering. Ms. Ruttan also said she met with Mr. DeStigter and he has a new philosophy on urbanism. He will fit nicely with this project.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. DeLeon and Bahar-Cook

MOVED BY CHAIRPERSON SCHERTZING, SUPPORTED BY COMM. COPEDEGE,
TO TABLE THE FOLLOWING ITEMS UNTIL THE LAND BANK'S NEXT
MEETING:

2. Accounts Payable & Monthly Statement
 - a. Accounts Payable Approval – August 2008
 - b. Monthly Statement – July 2008

MOTION CARRIED UNANIMOUSLY. Absent: Comms. DeLeon and Bahar-Cook

The following items will be placed on the Land Bank's next agenda:

- b. OCOF Nonprofit Housing Corporation
 - c. Property Update
 - d. General Legal Update – Counsel
3. Items from the Chairman and Executive Director
 - a. Vendor Breakfast
 - b. New York Avenue Alley Project September 17, 2008
 - c. Building Capacity – Canaan & Cristo Rey
 - d. Brownfield Update

Announcements: None

Public Comment: None

The meeting adjourned at 5:47 p.m.

Respectfully submitted,

Debra Neff