

ANNUAL MEETING PUBLIC NOTICE

Chair
ERIC SCHERTZING
Vice-Chair
BRIAN McGRAIN

Appointed Members
REBECCA BAHAR-COOK, Treasurer
DEB NOLAN, Secretary
KARA HOPE

Ingham County Land Bank Fast Track Authority

422 Adams Street, Lansing Michigan 48906 517.267.5221 Fax 517.267.5224

**THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY WILL MEET ON
MONDAY, FEBRUARY 4, 2013 AT 5:00 P.M., IN THE PERSONNEL CONFERENCE
ROOM (D&E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING**

Agenda

Call to Order

Approval of Minutes – December 3, 2012

Additions to the Agenda

Limited Public Comment – 3 minutes per person

1. Election of officer - Motion
 - a. The chair is the County Treasurer per Section 4 of the Intergovernmental Agreement
 - b. Vice-Chairperson (optional)
 - c. Secretary
 - d. Treasurer
2. Conflict of Interest
 - a. Compliance with article three subsection 3.6
Signature on form
3. Community Projects Update
4. Executive Director Position
5. Communication Working Committee
 - a. Contact/Resource List
 - b. Quarterly Web updates
 - c. Community Forum
6. E. Property Plus Software Update
7. Property maintenance, renovation & development
 - a. Residential Property Update-Dashboard
 - b. Commercial Property Update
 - c. PROP Update
 - d. Garden Program Dashboard
 - e. Vacant Lot Update
 - f. Contractor Program
 - g. General legal update- Counsel

8. Accounts Payable & Monthly Statement
 - a. Accounts Payable Approval – December 2012
9. Chairman & Executive Director Comments

Announcements

Public Comment – 3 minutes per person

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

**INGHAM COUNTY LAND BANK
FAST TRACK AUTHORITY**

December 3, 2012
Minutes

Members Present: Eric Schertzing, Comm. McGrain, Comm. Nolan, Comm. De Leon

Members Excused: Comm. Bahar-Cook

Others Present: Mary Ruttan, Tim Perrone, Tom Edmiston, Chris Kolbe, Jason Kildea, Joseph Bonsall

The meeting was called to order by Chairperson Schertzing at 5:01 p.m. Conference Room D & E of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the November 5, 2012 Minutes

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE NOVEMBER 5, 2012 MINUTES. MOTION CARRIED UNANIMOUSLY. Absent: Comm. DeLeon, Comm. Bahar-Cook

Additions to the Agenda: None

Limited Public Comment: None

1. School for the Blind Update

Chairperson Schertzing introduced Tom Edmiston from Great Lakes Capital Fund to update the board on the School for the Blind property. Mr. Edmiston stated Cap Fund would be closing on its deed in lieu of foreclosure from the Lansing Housing Commission tomorrow. They are using Teen Challenge to assist with the landscaping and property cleanup work. Cap Fund has hired KMG Prestige to manage the property. Demo proposals for the entire site, including the Land Bank-owned cottages, were due today and will be reviewed in the coming days. Mr. Edmiston stated they have entered into a soft partnership with the Christman Group to help market the site to developers. He indicated the properties will be included in the Blight Elimination Program application being jointly submitted by the Land Bank, City of East Lansing, and Cap Fund. Comm. Nolan asked what specific buildings would be included in the application. Mr. Edmiston stated the application will include the cottages, the High School, the Abigail, Dining Hall, and Maintenance/Auditorium Building. Executive Director Ruttan inquired about any potential historic building issues. Mr. Edmiston stated the buildings were all eligible for historic designation, but no such designation has been made. Comm. McGrain asked if

the various property owners on the site were still intending to co-market the site for a comprehensive development. Mr. Edmiston stated that was a possibility, but they are waiting for more concrete plans. Chairperson Schertzing stated he would be meeting with Volunteers of America tomorrow to look at the cottages.

Comm. DeLeon arrived at 5:13 p.m.

2. Resolution to Extend Promissory Note for Gillespie Group

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO ADOPT THE RESOLUTION TO EXTEND THE FINAL PAYMENT OF THE PROMISSORY NOTE FROM GILLESPIE GROUP FOR 36 MONTHS ON THE PROPERTY AT 3411 E. MICHIGAN, LANSING.

Chairperson Schertzing introduced Jason Kildea from the Gillespie Group to explain the need for this resolution. Mr. Kildea reminded the board that this property is in the 100 year flood plain. They are currently awaiting federal approval for their site plan and expect to begin construction when the weather breaks in the spring. He stated they have approximately \$200,000 invested in the project to date. The extension would be interest only payments with a 3-year balloon. Comm. Nolan stated she would be more comfortable with a 12-month balloon. Comm. McGrain agreed. Mr. Kildea reviewed the construction timeline and indicated the project is estimated to be completed in approximately fourteen months and that he would have to return and request a second extension if the board chose to go that route. Comm. McGrain asked if anything was able to be worked out with the adjacent property owners in terms of a continuous façade. Mr. Kildea stated the parties were not able to reach an agreement. The only offer provided by the adjacent owners was to sell the building for \$475,000. Comm. McGrain asked if there were any plans for the PNC Bank site. Mr. Kildea said there are no concrete plans at this time. It is the ideal location for a coffee shop, but they will wait for a tenant and then remodel to suit their needs.

MOVED BY COMM. MCGRAIN, SUPPORTED, BY COMM. NOLAN, TO AMEND THE RESOLUTION TO EXTEND THE PROMISSORY NOTE FOR 12 MONTHS. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

ORIGINAL MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

3. Resolution to Sell Property to Immanuel's Temple Community Church

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NOLAN, TO ADOPT THE RESOLUTION TO APPROVE THE SALE OF PROPERTY TO IMMANUEL'S TEMPLE COMMUNITY CHURCH, A TAX EXEMPT ENTITY.

Executive Director Ruttan stated the property in question had cycled through the tax-foreclosure process for many years. The property is entirely surrounded by the Church.

The Land Bank Board must approve the sale of any property to a tax exempt entity. The terms of the sale will require the Church to combine the parcel with its existing property.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

4. Resolution to Deed Property to the City of Mason

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO ADOPT THE RESOLUTION TO APPROVE THE SALE OF PROPERTY TO THE CITY OF MASON, A TAX EXEMPT ENTITY.

Executive Director Ruttan stated the County NSP/CDBG program had been granted \$11,000 to demolish this tax-foreclosed house adjacent to the City of Mason's river trail. The City wishes to develop the property into a handicap accessible access point for the river trail.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

5. Strategic Plan – External Relations

Executive Director Ruttan stated the Land Bank's strategic plan calls for developing a plan for external communications. There is a need for a consistently applied plan for engaging and responding to the public. Dealing with this issue now will tie in with the adoption of the ePropertyPlus software which will allow board members access to parcel information and comments. Executive Director Ruttan requested the board form a working committee to develop a plan to present to the full board. Comm. McGrain and Comm. Nolan agreed to participate.

6. Investor Program Development Guidelines

Chairperson Schertzing introduced Chris Kolbe who addressed the board on this topic. Mr. Kolbe stated the proposal included in the meeting packet outlined two test cases for sales to an investor: One for subsequent sale to an owner-occupant and one for use as a rental property. Deals would involve a purchase option with payment of an option fee followed by a final sale after appropriate renovations have been completed. If the sale would not include an owner-occupancy covenant, the board would have to approve the sale on a case by case basis. Comm. Nolan expressed her support of the test cases.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, IN SUPPORT OF TWO TEST CASES (ONE OWNER-OCCUPIED, ONE RENTAL) FOR AN INVESTOR PROGRAM. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

7. ePropertyPlus Software

Executive Director Ruttan requested a motion of support for the purchase of ePropertyPlus property management software.

MOVED BY COMM. DELEON, SUPPORTED BY COMM. MCGRAIN, SUPPORT THE PURCHASE OF ePROPERTYPLUS PROPERTY MANAGEMENT SOFTWARE.

Executive Director Ruttan explained the usefulness of the software for managing the Land Bank's property inventory and the ability of staff and board to access the information remotely. Comm. McGrain asked if the expense was included in the 2013 Budget. Executive Director Ruttan stated it was.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

8. Property Maintenance, Renovation & Development

8a. Residential Property Update – Dashboard

Chairperson Schertzing stated the dashboard was included in the board packet. The Land Bank had its 45th closing of the year last week with another scheduled for later this week.

8b. Commercial Property Update

Chairperson Schertzing stated there was no commercial property update this month.

8c. PROP Update

Chairperson Schertzing stated this was covered in agenda item 6.

8d. Garden Program – Dashboard

Chairperson Schertzing stated a garden program update was included in the board packet.

8e. Vacant Lot Update

Chairperson Schertzing stated there was no vacant lot update this month.

8f. Contractor Update

Chairperson Schertzing stated the information requested at the November meeting was included in the board packet.

8g. General Legal Update – Counsel

Tim Perrone stated six land contract forfeiture hearings are scheduled for tomorrow. They will have a 90 day redemption period.

9. Accounts Payable & Monthly Statement

9a. Accounts Payable Approval – November 2012

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NOLAN TO APPROVE THE ACCOUNTS PAYABLE FOR NOVEMBER 2012. MOTION CARRIED UNANIMOUSLY.
Absent: Comm. Bahar-Cook

9b. Monthly Statement – October 2012

The October 2012 monthly financial statement was received and placed on file.

9. Chairman & Executive Director Comments:

Chairperson Schertzing stated Comm. Hope will be coming to the office to meet staff in advance of joining the Land Bank Board in January.

Announcements: None

Limited Public Comment: None

The meeting adjourned at 6:24 p.m.

Respectfully submitted,

Joseph Bonsall

LAND BANK EXECUTIVE DIRECTOR

General Summary: The Executive Director is a full-time position responsible for planning and directing the organization to ensure the mission, policies, philosophies and goals of the Land Bank Board of Directors are fulfilled. Oversees the Boards' efforts to further affordable housing goals and economic development opportunities while protecting the organization's financial assets.

Essential Functions:

1. Responsible for the day-to-day operations of the Corporation, with the control, management and oversight of the Corporation's function as well as supervision of all Corporation employees.
2. Provides opportunities to individuals and businesses interested in the development of foreclosed, vacant and distressed real estate properties.
3. Establishes and maintains cooperative working relationships with local units of government, community organizations and agencies (private and public) to create rental options, home & business ownership prospects and economic development opportunities.
4. Oversees the process of acquiring, holding and marketing properties obtained through various recovery efforts. Develops strategies to reduce the investing and holding costs of such properties.
5. Provides planning assistance and guidance for properties use such as zoning ordinances and land use plans.
6. Promotes best practices in the planning and design of properties including energy efficiency as well as "green" land and construction standards.
7. Promotes community services available to potential property buyers.
8. Directs economic development opportunities in an effort to link equitable housing opportunities and community development goals.
9. Coordinates and performs media relations activities. Formulates and implements a comprehensive communication strategy regarding Land Bank activities. Educates the public about the Land Bank's opportunities and activities.
10. Represents the Land Bank at various internal and external meetings. Acts as liaison for committees at the neighborhood, community and regional level. Ensures the integrity and effectiveness of the Land Bank information as it is presented to internal and external audiences.

11. Manages and supervises Land Bank staff. Monitors staff performance and makes final employment decisions regarding hiring, corrective actions and terminations. Oversees training and development of all staff.

Other Functions:

- Performs other duties as assigned.
- Must adhere to departmental standards in regard to HIPAA and other privacy issues.
- During a public health emergency, the employee may be required to perform duties similar to but not limited to those in his/her job description.

(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employee may be expected to perform.)

Employment Qualifications:

Education: A Bachelor's Degree is required. A strong preference is given for a degree in Business Administration, Public Administration, Community Development, Urban Planning or a similar field.

Experience: Five years of related experience is required with 2 years of specific experience managing real estate transactions and or tax foreclosure properties.

Other Requirements: None

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)

Physical Requirements:

- Sitting, walking, standing, bending over and lifting/holding/carrying objects found in an office environment.
- Ability to communicate and respond to co-worker and customer inquiries both in person and over the phone.
- Ability to operate a PC/laptop and to enter & retrieve information from a computer.
- Ability to handle varying and often high levels of stress.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

Working Conditions:

- The work environment varies. Work is typically performed in an office setting but some tasks require work to be performed at external (outside) sites. Time spent traveling to, and

being at, these external sites results in occasional exposure to unusual elements such as temperature, unpleasant odors, loud noises, etc.

Compensation & Benefits:

- Salary range between \$60,000-\$70,000 per year, depending upon qualifications.
- The Land Bank will pay the employer's share of Social Security and Medicare taxes.
- Thirteen paid holidays per year scheduled to coincide with Ingham County Operations.
- Paid sick and vacation.

Application Procedure:

Interested individuals should send a cover letter and resume to: Ingham County Land Bank, 422 Adams Street, Lansing, Michigan 48906 no later than February 8, 2013. Resumes must show relevant experience. Incomplete submissions will not receive further review.

RESOURCE/CONTACT LIST
517-267-5221

Mary Ruttan – Executive Director

Dawn Van Halst

Property Issues(pre/post sales)
Marketing/Community Outreach-public
Rentals
Contractors

Joe Bonsall

Current year foreclosures
Lawn/Snow maintenance
Finance/Accounting
Eden Glen

Chris Kolbe

Property Sales
Marketing/Community Outreach-private

INGHAM COUNTY LAND BANK

ACTIVITY REPORT

(DASHBOARD)

November 30, 2012

	Inventory as of 12/31/2011	Previous Month as of 10/31/2012	Acquired as of 11/30/2012	Rental or Garden	Demolished as of 11/30/2012	Sold as of 11/30/2012	Current Inventory as of 11/30/2012
Structures	367	224	12	(13)	(97)	(48)	221
Rentals	13	26	0	13	0	0	26
Gardens	42	65	0	23	0	0	65
Vacant Land	364	432	0	(23)	97	(6)	432
Commercial	13	10	0	0	0	(3)	10
TOTAL(S)	799	757	12	0	0	(57)	754

Approved Line of Credit as of 11/30/2012	
Total Line of Credit	\$5,000,000.00
Obligated	3,775,000.00
Available Balance	1,225,000.00

1/22/2013 Garden Program Update	
Participating ICLB 2010 Gardens	11
Participating ICLB 2011 Gardens	13
New 2012 Gardens	25
Totals	
Total Gardens	49
Total ICLB Parcels	67
GLFB GP Affiliated Gardens	16
Vacant/Possible Garden Space	350
People Served	300 households = 700 people

01/30/2013

CHECK REGISTER FOR INGHAM COUNTY LAND BANK
CHECK DATE FROM 12/01/2012 - 12/31/2012

Check Date	Check	Vendor	Vendor Name	Amount
12/03/2012	8696	SC SERVICE	SC SERVICES ENVIRONMENTAL	27,526.00
12/03/2012	8697	INGHAM	INGHAM COUNTY TREASURER	10,029.37
12/05/2012	8698	EDEN	EDEN GLEN CONDO ASSOCIATION	5,945.00
12/05/2012	8699	KATE	KATE TYKICKI, LLC	3,327.94
12/13/2012	8700	BWL	BOARD OF WATER & LIGHT	923.98
12/13/2012	8701	BWL	BOARD OF WATER & LIGHT	792.26
12/13/2012	8702	BWL	BOARD OF WATER & LIGHT	943.68
12/13/2012	8703	BWL	BOARD OF WATER & LIGHT	681.17
12/13/2012	8704	CONSUMERS	CONSUMERS ENERGY	777.46
12/13/2012	8705	CONSUMERS	CONSUMERS ENERGY	922.64
12/13/2012	8706	CONSUMERS	CONSUMERS ENERGY	652.31
12/13/2012	8707	CONSUMERS	CONSUMERS ENERGY	720.20
12/13/2012	8708	CONSUMERS	CONSUMERS ENERGY	542.88
12/13/2012	8709	CONSUMERS	CONSUMERS ENERGY	618.29
12/13/2012	8710	CONSUMERS	CONSUMERS ENERGY	629.47
12/13/2012	8711	CONSUMERS	CONSUMERS ENERGY	52.30
12/13/2012	8712	CONSUMERS	CONSUMERS ENERGY	200.00
12/13/2012	8713	WEST SIDE	CHARTER TOWNSHIP OF LANSING	23.23
12/13/2012	8714	DELHI	DELHI TOWNSHIP	13.00
12/13/2012	8715	SPRINT	SPRINT	270.92
12/13/2012	8716	TOSHIBA	TOSHIBA FINANCIAL SERVICES	233.70
12/13/2012	8717	MMRMA	MICHGAN MUNICIPAL RISK MANAGEMENT	6,749.00
12/13/2012	8718	BLAIR	PAM BLAIR	240.00
12/13/2012	8719	HC	H.C. BERGER COMPANY	141.09
12/13/2012	8720	DBI	DBI BUSINESS INTERIORS	239.69
12/13/2012	8721	PITNEY	PURCHASE POWER	25.20
12/13/2012	8722	HASS	HASSELBRING CLARK CO	178.16
12/13/2012	8723	CAP IMAG	CAPITAL IMAGING	11.18
12/13/2012	8724	CITY PULSE	CITY PULSE	879.30
12/13/2012	8725	BROWN	JOHN SCOTT BROWN	500.00
12/13/2012	8726	CAITLIN	CAITLIN SCHNEIDER	500.00
12/13/2012	8727	GLHC	GREATER LANSING HOUSING COALITION	0.00
12/13/2012	8728	HOUSING	INGHAM COUNTY HOUSING COMMISSION	31,478.15
12/13/2012	8729		Void	0.00
12/13/2012	8730	MPC	MPC CASH-WAY LUMBER	15.78
12/13/2012	8731	SHERWIN	THE SHERWIN-WILLIAMS CO.	52.82
12/13/2012	8732	FOX	FOX BROTHERS COMPANY	108.80
12/13/2012	8733	MARK'S	MARK'S LOCK SHOP INC	529.50
12/13/2012	8734	J & M HAUL	J & M HAULING	4,650.00
12/13/2012	8735	NOURSE	NOURSE FARM	342.72
12/13/2012	8736	GLASS	GLASS BLOCK AND MORE	1,035.00
12/13/2012	8737	MANION	JILL MANION	125.00
12/13/2012	8738	MSU	MSU MICHIGAN STATE UNIVERSITY	250.00
12/13/2012	8739	KOHLER	KOHLER EXPOS, INC.	640.00
12/13/2012	8740	LEPFA	LANSING ENTERTAINMENT & FACILITIES	55.00
12/13/2012	8741	COMMERCIAL	COMMERCIAL CLEANING	1,277.80
12/13/2012	8742	BWB CLEANI	BWB CLEANING	2,017.70
12/13/2012	8743	RIZZI	RIZZI DESIGNS	2,819.90

12/13/2012	8744	TRITERRA	TRITERRA	400.00
12/13/2012	8745	KELLEY	KELLEY APPRAISAL COMPANY	900.00
12/13/2012	8746	MOLENAAR	MOLENAAR & ASSOCIATES, INC	1,200.00
12/13/2012	8747	KEBS	KEBS, INC.	4,000.00
12/13/2012	8748	ETC	ETC	1,016.90
12/13/2012	8749	ESI	ESI ENERGY CONSULTANTS	1,010.00
12/13/2012	8750	RED CEDAR	RED CEDAR CONSULTING, LLC	971.50
12/13/2012	8751	FIBERTEC	FIBERTEC ENVIRONMENTAL SERVICES	144.00
12/13/2012	8752	MIPL	MICHIGAN PLUMBING	255.00
12/13/2012	8753	LEO	LJ TRUMBLE BUILDERS	500.00
12/13/2012	8754	CORTRIGHT	DICK CORTRIGHT	80.00
12/13/2012	8755	BAKER BLD	BAKER BUILDERS, INC	720.00
12/13/2012	8756	NORSHORE	NORSHORE BUILDING INC	3,351.00
12/13/2012	8757	THERRIAN	CHARLES L THERRIAN BUILDER	10,915.00
12/13/2012	8758	FREDRICKSO	SCOTT FREDRICKSON CONSTRUCTION	34,152.00
12/13/2012	8759	METRO DEV	METRO DEVELOPMENT CORP.	1,394.50
12/13/2012	8760	SC SERVICE	SC SERVICES ENVIRONMENTAL	66,547.00
12/13/2012	8761	INGHAM	INGHAM COUNTY TREASURER	151,327.23
12/13/2012	8762	LANSING CI	CITY OF LANSING	77,776.27
12/13/2012	8763	KEHREN	KEHREN CONSTRUCTION, LLC	1,470.00
12/13/2012	8764	AMO	AMO INSPECTIONS & APPRAISALS	1,350.00
12/13/2012	8765	GRAHAM	DENNIS GRAHAM	132.71
12/13/2012	8766	FOFANA	KARL FOFANA	643.80
12/13/2012	8767	RUTTAN	MARY RUTTAN	839.52
12/13/2012	8768	SCHONBERG	LINDA SCHONBERG	257.08
12/13/2012	8769	LANSING TR	LANSING CITY TREASURER	142.14
12/13/2012	8770	LANSING TR	LANSING CITY TREASURER	351.92
12/13/2012	8771	LANSING TR	LANSING CITY TREASURER	408.82
12/13/2012	8772	LANSING TR	LANSING CITY TREASURER	408.82
12/13/2012	8773	LANSING TR	LANSING CITY TREASURER	378.83
12/13/2012	8774	LANSING TR	LANSING CITY TREASURER	413.05
12/13/2012	8775	LANSING TR	LANSING CITY TREASURER	327.53
12/13/2012	8776	LANSING TR	LANSING CITY TREASURER	485.84
12/13/2012	8777	LANSING TR	LANSING CITY TREASURER	492.61
12/13/2012	8778	LANSING TR	LANSING CITY TREASURER	399.52
12/13/2012	8779	LANSING TR	LANSING CITY TREASURER	291.13
12/13/2012	8780	LANSING TR	LANSING CITY TREASURER	399.52
12/13/2012	8781	LANSING TR	LANSING CITY TREASURER	399.52
12/13/2012	8782	LANSING TR	LANSING CITY TREASURER	399.52
12/13/2012	8783	LANSING TR	LANSING CITY TREASURER	380.88
12/13/2012	8784	LANSING TR	LANSING CITY TREASURER	399.52
12/13/2012	8785	LANSING TR	LANSING CITY TREASURER	298.20
12/13/2012	8786	LANSING TR	LANSING CITY TREASURER	399.66
12/13/2012	8787	DELHI	DELHI TOWNSHIP	1,687.96
12/13/2012	8788	LANSING TW	CHARTER TOWNSHIP OF LANSING	897.77
12/13/2012	8789	LANSING TW	CHARTER TOWNSHIP OF LANSING	1,641.28
12/13/2012	8790	EAST LANSI	CITY OF EAST LANSING	163.21
12/14/2012	8791	GLHC	GREATER LANSING HOUSING COALITION	3,884.34
12/18/2012	8792	BWL	BOARD OF WATER & LIGHT	623.88
12/18/2012	8793	BWL	BOARD OF WATER & LIGHT	608.73
12/18/2012	8794	BWL	BOARD OF WATER & LIGHT	596.69
12/18/2012	8795	BWL	BOARD OF WATER & LIGHT	307.34

12/18/2012	8796	BWL	BOARD OF WATER & LIGHT	180.72
12/18/2012	8797	CONSUMERS	CONSUMERS ENERGY	1.75
12/18/2012	8798	ADT	ADT SECURITY SERVICES, INC	121.84
12/18/2012	8799	COMCAST	COMCAST	66.95
12/18/2012	8800	AT&T	AT & T	259.54
12/18/2012	8801	HOME	HOME DEPOT CREDIT SERVICES	330.25
12/18/2012	8802	MENARDS	HSBC BUSINESS SOLUTIONS	221.07
12/18/2012	8803	WRS	CITY OF LANSING, C.A.R.T.	45.00
12/18/2012	8804	RIZZI	RIZZI DESIGNS	2,819.90
12/18/2012	8805	REGISTER	INGHAM COUNTY REGISTER OF DEEDS	52.00
12/18/2012	8806	DBI	DBI BUSINESS INTERIORS	38.75
12/18/2012	8807	CAP IMAG	CAPITAL IMAGING	142.20
12/18/2012	8808	LEPFA	LANSING ENTERTAINMENT & FACILITIES	300.00
12/18/2012	8809	HICKORY	HICKORY CORNERS GREENHOUSE	480.00
12/18/2012	8810	KATE	KATE TYKOCKI, LLC	539.04
12/18/2012	8811	J & M HAUL	J & M HAULING	425.00
12/18/2012	8812	SOUTH	SOUTH ST, LLC	500.00
12/18/2012	8813	2ND	SECOND CHANCE EMPLOYMENT	188.50
12/18/2012	8814	KELLEY	KELLEY APPRAISAL COMPANY	300.00
12/18/2012	8815	ESI	ESI ENERGY CONSULTANTS	290.00
12/18/2012	8816	ETC	ETC	735.00
12/18/2012	8817	SCHAFFER'S	SCHAFFER'S INC	392.00
12/18/2012	8818	AMERICA	AMERICA THE BEAUTIFUL FUND	34.95
12/18/2012	8819	BETCHER	SUE E BETCHER	50.00
12/18/2012	8820	MMMC	MID-MICHIGAN MECHANICAL & CONSTRUCT	0.00
12/18/2012	8821	VETS	VET'S ACE HARDWARE	317.23
12/18/2012	8822	HAZEN	HAZEN LUMBER, INC.	540.12
12/18/2012	8823	COMMERCIAL	COMMERCIAL CLEANING	1,621.60
12/18/2012	8824	BWB CLEANI	BWB CLEANING	1,521.70
12/18/2012	8825	BOHNET	W.F. BOHNET ELECTRIC CO	132.75
12/18/2012	8826	WISEMAN	WISEMAN TREE EXPERTS	995.50
12/18/2012	8827	CORTRIGHT	DICK CORTRIGHT	4,200.00
12/18/2012	8828	PLANTZ	DON PLANTZ CONCRETE	11,215.00
12/18/2012	8829	SPARKYS	SPARKYS ELECTRIC	4,954.19
12/18/2012	8830	NORSHORE	NORSHORE BUILDING INC	5,196.00
12/18/2012	8831	LEO	LJ TRUMBLE BUILDERS	0.00
12/18/2012	8832	WOODMAN	MARK WOODMAN PLUMBING & HEATING	360.00
12/18/2012	8833	BG & SON	BG & SON HOME IMPROVEMENTS	18,152.00
12/19/2012	8834	BAKER BLD	BAKER BUILDERS, INC	40,306.00
12/19/2012	8835	THERRIAN	CHARLES L THERRIAN BUILDER	17,042.00
12/19/2012	8836	BALLARD	BALLARD DEVELOPMENT INC	1,396.21
12/19/2012	8837	CENTURY	CENTURY CONSTRUCTION	8,308.00
12/19/2012	8838	KEHREN	KEHREN CONSTRUCTION, LLC	2,697.50
12/19/2012	8839	FOUR	SCHUMACHER'S FOUR SEASONS	50.00
12/19/2012	8840	AMO	AMO INSPECTIONS & APPRAISALS	1,750.00
12/19/2012	8841	CASE	ROXANNE CASE	6.00
12/19/2012	8842	GRAHAM	DENNIS GRAHAM	82.17
12/19/2012	8843	BONSALL	JOSEPH G BONSALE	167.72
12/19/2012	8844	ERIC	ERIC SCHERTZING	198.15
12/19/2012	8845	LEO	LJ TRUMBLE BUILDERS	39,220.00

Total of 150 Checks:

658,173.63

